

New Edition

1000

Đề thi chuẩn bị cho

TOEIC

EBOOK SOS

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100 TOEIC Preparation Tests

- ❖ Bao gồm 100 bài kiểm tra TOEIC ở trình độ nâng cao
- ❖ Các bài đọc hiểu đa dạng với nhiều chủ đề khác nhau
- ❖ Có kèm theo đáp án
- ❖ Mang lại hiệu quả thiết thực cho các bạn chuẩn bị tham dự kỳ thi TOEIC



Ths. Công Vinh - Hoàng Vy

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NHÀ XUẤT BẢN HỒNG ĐỨC

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LỜI NÓI ĐẦU

Hiện nay, phần lớn các công ty đều sử dụng bài thi TOEIC như một công cụ để đánh giá khả năng sử dụng tiếng Anh của cán bộ nhân viên và là tiêu chuẩn để tuyển dụng ứng viên. Vì vậy việc học tiếng Anh theo chương trình TOEIC và việc thi TOEIC đang rất được các bạn trẻ quan tâm, nhất là những bạn sinh viên sắp ra trường đi làm và những bạn đang là nhân viên của các công ty nước ngoài.

Quyển sách “**100 Đề thi chuẩn bị cho TOEIC**” được biên soạn nhằm đáp ứng một phần nào nhu cầu trên của các bạn. Sách bao gồm 100 bài kiểm tra TOEIC ở trình độ nâng cao, được thiết kế ở dạng trắc nghiệm với nhiều chủ đề khác nhau, chủ yếu tập trung vào các câu chưa hoàn chỉnh để bạn chọn điền vào các từ, cụm từ hay mệnh đề phù hợp với ngữ cảnh của câu. Điều này sẽ giúp bạn nắm vững cấu trúc đề thi, đồng thời rèn luyện kỹ năng đọc hiểu nhanh các câu để làm tốt bài thi TOEIC.

Và nhằm mục đích tạo sự tiện lợi hơn cho bạn trong việc tự học và chuẩn bị cho kỳ thi TOEIC, sách có đưa vào phần đáp án ở cuối sách để bạn có thể tham khảo khi cần thiết cũng như củng cố kiến thức mà mình vừa nắm hiểu. Điều này sẽ tạo cho bạn sự tự tin cao độ khi tham dự kỳ thi và đặc biệt là hiệu quả đạt được khi làm bài thi TOEIC sẽ rất cao.

Chúc bạn thành công.

Tác giả

Phần 1

100 ĐỀ THI CHUẨN BỊ CHO TOEIC



TOEIC.

Đề thi 1. Bearing Information (Cách dùng bear)

- Q1 Try and be a little more cheerful because if you don't bear soon, you'll make everyone else miserable.
(a) through (b) along (c) up (d) to
- Q2 We were in a small rowing boat and were terrified that the steamer hadn't seen us as it was bearing on us.
(a) down (b) across (c) over (d) under
- Q3 I fully understand your comments and bearing those in, I have made the appropriate decision.
(a) brain (b) mind (c) thought (d) sense
- Q4 As we have all worked very hard this year, I'm hoping that our efforts will bear
(a) produce (b) benefits (c) yields (d) fruit
- Q5 We all have our to bear so I should be grateful if you would stop complaining all the time.
(a) problems (b) situations (c) crosses (d) results
- Q6 There is really nothing much you can do to stop it and I'm afraid you'll just have to and bear it.
(a) scorn (b) grin (c) laugh (d) smile
- Q7 I hope you can be patient for a little longer and bear me while I try and solve the problem.
(a) by (b) on (c) at (d) with
- Q8 She has been proved right in everything she did as the report quite clearly bears
(a) out (b) to (c) for (d) onto

- Q9 The judge dismissed the new evidence completely because it had no bearing the trial.
 (a) to (b) on (c) into (d) by
- Q10 Quite honestly the two cases are so completely different that they really don't bear
 (a) confirmation (b) contrast
 (c) comprehension (d) comparison

Đề thi 2. Cinemas (Điện ảnh)

- Q1 Her latest film its object in a very short space of time, which was to shock.
 (a) acquired (b) got (c) attained (d) controlled
- Q2 The critics to praise the work of this director whatever films he makes.
 (a) run (b) continue (c) persist (d) insist
- Q3 The film was the first to show conditions in which poor people lived and as such was to future directors.
 (a) influence (b) hold (c) infect (d) show
- Q4 The only reason for them going to the cinema on that day was to find some form of
 (a) internment (b) involvement
 (c) engrossment (d) entertainment
- Q5 The director's intention in making the film was to try and simplicity as seen by a child.
 (a) report (b) reprehend
 (c) represent (d) comprehend

- Q6 The fans outside the cinema on the first showing of the film were unwilling to until all the stars had gone home.
 (a) dispose (b) displace (c) discover (d) disperse
- Q7 The delay in the film to the general public was because certain scenes were considered tasteless.
 (a) replacing (b) repeating (c) releasing (d) reporting
- Q8 The theme of the second film is quite simply a of the first.
 (a) construction (b) continuation
 (c) continuum (d) continuing
- Q9 In the making of the film the direction is quite from the financing of the project.
 (a) separate (b) separation (c) separately (d) separates
- Q10 Very often someone will give a of a film and when you see it for yourself, it's quite different.
 (a) describing (b) describes (c) described (d) description

Đề thi 3. Cliches (Câu sáo)

- Q1 She's got the kind of job that seems to keep her occupied all the time — 24-.....
 (a) 4 (b) 5 (c) 6 (d) 7
- Q2, I couldn't agree with you more.
 (a) Totally (b) Clearly (c) Finally (d) Absolutely
- Q3 I really think we should talk about the subject we wanted to in the first place and the issue.
 (a) advise (b) speak (c) address (d) talk

- Q4 It's difficult to say exactly how many people are involved but I would say 50.
(a) around (b) across (c) through (d) into
- Q5 It was one of those sights that you never forget it was
(a) fine (b) awesome (c) interesting (d) clear
- Q6 We don't know precisely how much it will cost but I could give a figure of 6 million dollars.
(a) ball field (b) ball place (c) ball park (d) ball game
- Q7 I agree with what you say, but ...
(a) wholly (b) basically (c) quickly (d) simply
- Q8 You fill in those forms on a weekly
(a) stand (b) base (c) size (d) basis
- Q9 I hope you will be patient and with me a minute.
(a) stay (b) hold (c) bear (d) maintain
- Q10 It's difficult to see how to get out of this situation because we're between a rock and a place.
(a) difficult (b) hard (c) soft (d) firm

Đề thi 4. Mistaken Identity (Nhầm lẫn danh tính)

- Q1 Interviewer: Perhaps you could start by telling us why you've
(a) obtained for this job (b) applied for this job
(c) intended for this job (d) asked for this job

- Q2 Candidate: I think the main reason is because I like working in
- (a) the free air (b) the clear air
(c) the pure air (d) the open air
- Q3 Interviewer: You mean you like the idea of an office with
- (a) air control (b) air managment (c) air conditioning (d) air condition
- Q4 Candidate: I'm sorry I don't understand what you're
- (a) in about (b) on about (c) for about (d) off about
- Q5 Interviewer: I should have thought this was
- (a) clear obvious (b) mostly obvious
(c) pretty obvious (d) mainly obvious
- Q6 Candidate: Not to me,
- (a) it isn't (b) it can't be (c) it won't be (d) it will be
- Q7 Interviewer: I think there must be a mistake, I
- (a) put it you're Mr Johnson (b) take it you're Mr Johnson
(c) place it you're Mr Johnson (d) try it you're Mr Johnson
- Q8 Candidate: I'm Mr Jensen. I'm afraid it's a case of
- (a) mistaken personality (b) mistaken character
(c) mistaken person (d) mistaken identity
- Q9 Interviewer: So you're not after the job of guardian,
- (a) I presume (b) I pretend (c) I prefer (d) I preview

- Q10 Candidate: No, sorry as I said I like working outside, I want to be a gardener,
- (a) if you don't care (b) if you don't agree
(c) if you don't mind (d) if you don't see

Đề thi 5. Speaking: At the Station (Nói: Ở sân ga)

- Q1 The train now at the platform 6 is the 10.45 for London.
(a) sitting (b) standing (c) waiting (d) remaining
- Q2 Unfortunately it is now 11 o'clock and so there is a of 15 minutes already.
(a) waiting (b) lateness (c) space (d) delay
- Q3 The train at platform 14 cannot leave because there is a power on that particular line...
(a) failure (b) miss (c) failing (d) missing
- Q4 The train for London at platform 6 is still there and is not to leave for at least 20 minutes.
(a) intended (b) expected (c) proposed (d) awaited
- Q5 The small cafe situated near platform 6 is now free cups of tea to those waiting for the London train.
(a) discharging (b) dispensing (c) offering (d) disposing
- Q6 Severe storms last night together with heavy rainfall means that some of the lines of the station are now
(a) waterlogged (b) waterproof
(c) water soaked (d) waterfall

- Q7 We thought for a moment that the 10.45 for London might be about to catch fire but it was a alarm.
 (a) wrong (b) false (c) difficult (d) general
- Q8 This is a general notice for all passengers: the restaurant in the main is now open.
 (a) concord (b) conduit (c) concourse (d) condition
- Q9 There was in fact a small fire in the train on platform 6 but we're glad to tell you that the flames have been
 (a) distinguished (b) dampened
 (c) saturated (d) extinguished
- Q10 We regret to announce that the 10.45 for London is now out of service because the driver is having a nervous
 (a) breakdown (b) low down (c) breakout (d) low break

Đề thi 6. Speaking: At the Supermarket (Nói: Ở siêu thị)

- Q1 Will the driver of the blue Ford Fiesta XYZ 343 please their car.
 (a) send (b) move (c) take (d) tow
- Q2 The reason for this is that the Fiesta is our delivery lorry from leaving the premises.
 (a) holding (b) keeping (c) preventing (d) promoting
- Q3 We ask the of this vehicle to go back to their car as soon as possible and park their car in another space.
 (a) possessor (b) possessing
 (c) ownership (d) owner

- Q4 This is a customer We have a special offer at the moment on bananas.
- (a) audition (b) announcement
(c) statement (d) prediction
- Q5 For the next hour it will be possible to buy just one of bananas and get one more free.
- (a) bunch (b) branch (c) hand (d) group
- Q6 Further to our for the Ford Fiesta to be reparked, this matter is now very urgent. Our lorry cannot get out.
- (a) saying (b) asking (c) request (d) question
- Q7 We have to inform our customers that the store will be closing in half an hour's
- (a) o'clock (b) time (c) hour (d) duration
- Q8 We would like to our customers that over the Christmas period we will be closing an hour earlier than usual.
- (a) remember (b) retake (c) repeat (d) remind
- Q9 There are now only ten minutes remaining for you to make your and go to the checkout.
- (a) purchases (b) buying (c) sales (d) selling
- Q10 A final for the driver of the Ford Fiesta: there is no need now to repark as our delivery lorry has done that for you!
- (a) note (b) message (c) saying (d) hint

Đề thi 7. Speaking: At the Theatre (Nói: Ở rạp hát)

- Q1 Ladies and gentlemen, I want to thank you for your of our performance.
(a) appearance (b) appreciation
(c) appeasement (d) apparition
- Q2 We have done this play many times in different towns but your has been the greatest so far.
(a) appointment (b) application
(c) apposition (d) applause
- Q3 We will always remember the way you stood up and at some of the speeches in the play.
(a) clapped (b) clopped (c) clipped (d) clammed
- Q4 Our leading actor is unable to come on the stage at the moment because he is with emotion.
(a) overtaken (b) overdrawn (c) overcome (d) overturned
- Q5 Don't worry I'm sure it's only and that he'll soon recover before the next performance.
(a) temperate (b) temporary
(c) contemporary (d) temporarily
- Q6 That is the reason why I am standing here and making this short
(a) speak (b) speaking (c) spoke (d) speech
- Q7 The leading lady is also absent from our stage and you can probably hear her her heart out as I speak.
(a) sobbing (b) soaking (c) spitting (d) calling

- Q8 I think that the main for all this emotion is probably the way you have reacted to the play.
(a) ratio (b) reason (c) ration (d) rate
- Q9 You see throughout our season we have never received so much laughter as we have from you.
(a) currant (b) curious (c) current (d) curtain
- Q10 The reason for this is possibly that you thought it was a but in fact it is a tragedy.
(a) comic (b) comedy (c) comedian (d) comely

Đề thi 8. Speaking: The Broadcast (Nói: Đài phát thanh)

- Q1 Welcome to Radio News and now over to our who's covering the procession this morning.
(a) reviewer (b) reporter (c) announcer (d) introducer
- Q2 Hi listeners, I should explain that I have a eye view of this magnificent sight as the parade passes underneath me.
(a) cat's (b) dog's (c) bird's (d) rat's
- Q3 To tell you the truth I shouldn't be up here on top of this large statue of Field Marshal Smith.
(a) caught (b) catching (c) cornered (d) perched
- Q4 There is a long line of soldiers on horseback marching to the sound of a band.
(a) copper (b) brass (c) zinc (d) aluminium

- Q5 It really is quite uncomfortable up here and there's a policeman at me, which I don't like.
 (a) spying (b) guiding (c) staring (d) starrng
- Q6 After the soldiers I can see a group of circus who are jumping and dancing as they go.
 (a) members (b) doers (c) actors (d) performers
- Q7 Next I can see some pensioners slowly moving along the road and some can't walk and are in
 (a) highchairs (b) low chairs
 (c) wheelchairs (d) pushchairs
- Q8 That policeman is getting out his and walking near the statue I'm sitting on.
 (a) notebook (b) exercise book
 (c) storybook (d) copybook
- Q9 It has started to rain and I shall get to the skin if I stay much longer up here.
 (a) sunk (b) suited (c) stuck (d) soaked
- Q10 Oh dear, listeners, I shall have to return you to the studio because the policeman says he is going to me.
 (a) seize (b) arrest (c) grasp (d) hold

Đề thi 9. What comes next (the bill) (Điều gì đến tiếp theo (hóa đơn))

- Q1 This is most embarrassing. I can't pay the bill for my meal. I'm afraid
 (a) I've forgotten my wallet at home
 (b) I've left my wallet at home

(c) I've abandoned my wallet at home

(d) I've quit my wallet at home

Q2 I would be most obliged if you

(a) let me to pay later

(b) permit me pay later

(c) allow me to pay later

(d) grant me to pay later

Q3 The other thing I could do is

(a) leave my watch as a present (b) leave my watch as a token

(c) leave my watch as a gift (d) leave my watch as a deposit

Q4 I can see by the expression on your face

(a) you don't really like the thought

(b) you don't really like the concept

(c) you don't really like the idea

(d) you don't really like the belief

Q5 I could phone someone to

(a) take me the money

(b) bring me the money

(c) carry me the money

(d) gain me the money

Q6 I see. So what you are saying is

(a) I'm holding up your trade

(b) I'm holding off your trade

(c) I'm holding on your trade

(d) I'm holding in your trade

Q7 Well, I did say I was sorry and I think

(a) you're being very indistinct

(b) you're being very unclear

(c) you're being very unfavourable

(d) you're being very unreasonable

- Q8 You say you have no choice but to
- (a) collect the manager (b) call the manager
(c) deliver the manager (d) present the manager
- Q9 That sounds a good idea. I'm sure he'll
- (a) symbolise (b) energise
(c) sympathise (d) eulogise
- Q10 All right, all right Mr manager. Just as you say,
- (a) of course I'll wash the dishes in the kitchen
(b) inevitably I'll wash the dishes in the kitchen
(c) understandably I'll wash the dishes in the kitchen
(d) indubitably I'll wash the dishes in the kitchen

Đề thi 10. Accounts (Tài khoản)

- Q1 In order to check all the telephone calls made during the month I want the account to be
- (a) detailed (b) particular (c) specialized (d) itemized
- Q2 All the representatives are allowed to spend money for entertaining with their account.
- (a) expensive (b) expending (c) expense (d) expenses
- Q3 To spread the cost of spending on articles you buy many big departments let you open a
- (a) credible (b) credit (c) credited (d) credulous
- Q4 Once you are earning money and you want to keep it safe, you can always an account with a bank.
- (a) open (b) start (c) begin (d) commence

- Q5 At the end of thirty days the company will ask you to the account.
 (a) arrange (b) finish (c) end (d) settle
- Q6 The finance director is responsible for the accounts for the business.
 (a) holding (b) keeping (c) taking (d) finding
- Q7 At the end of the financial year it is the responsibility of the chief finance officer to the accounts.
 (a) print (b) edit (c) publish (d) direct
- Q8 Before they got married, they decided to open a account.
 (a) united (b) joint (c) unified (d) combined
- Q9 If you have saved some money, it is a good idea to put the money into a account.
 (a) heap (b) pile (c) lump (d) deposit
- Q10 However hard I try, I find it impossible to account this missing sum of money.
 (a) with (b) to (c) for (d) by

Đề thi 11. Advertising (Quảng cáo)

- Q1 In order to make a sensible among the different vacuum cleaners available, it is important to do some research.
 (a) comparing (b) comparison
 (c) compares (d) comparative

- Q2 The local department store has to make a sustained effort at this time of the year to customer demand for summer clothing.
- (a) satisfy (b) satisfaction
(c) satisfies (d) satisfying
- Q3 A good team leader must be able to his colleagues to face the challenge of a downturn in business.
- (a) inspiring (b) inspiration (c) inspires (d) inspire
- Q4 The trend in children's desire to wear designer label clothes should be exploited.
- (a) currant (b) current (c) occurring (d) occured
- Q5 You have to the public that it is in their own interest to read the instructions on all our medicines.
- (a) convict (b) conviction (c) convince (d) convincing
- Q6 In order to survive in this business you must adopt a stance.
- (a) competition (b) competing (c) competitor (d) competitive
- Q7 The of alcohol is not allowed in any of the company's premises in order to present a clean image.
- (a) consumer (b) consumption
(c) consuming (d) consumes
- Q8 When you are setting out to new customers in an advertisement, choose the right words.
- (a) attraction (b) attractive (c) attract (d) attracts

Q9 The really effective television commercial is the one that you of its authenticity.

- (a) persuades (b) persuasion
(c) persuasive (d) persuading

Q10 I can strongly recommend this as the best available on the market today.

- (a) producer (b) product (c) production (d) produce

ĐỀ THI 12. Agreements (Thỏa thuận)

Q1 The contract was signed by the three partners who thus agreed to by terms and conditions contained in it.

- (a) follow (b) adhere (c) abide (d) stick

Q2 There was nothing in the contract that who would be responsible in the event that one of the partners became seriously ill.

- (a) pointed (b) specified (c) printed (d) developed

Q3 An independent adviser was called in after the collapse of the company to some of the issues that were not clear.

- (a) result (b) retake (c) restrain (d) resolve

Q4 One of the mentioned in the original agreement has decided that she does not want to continue with the profit-sharing scheme.

- (a) partakers (b) participants (c) particles (d) parties

Q5 In view of the serious problems associated with the takeover the newspaper company has decided to its offer of financial help.

- (a) throw (b) reject (c) cancel (d) deter

- Q6 The main problem was that the newly formed organisation was not attracting enough work and so they decided to the services of a public relations expert.
(a) call (b) engage (c) enter (d) register
- Q7 That company has been in business for over 100 years and in fact was in 1899.
(a) grounded (b) established
(c) found (d) invented
- Q8 After the complaint had been received from the customer about poor service, she was given a written that the matter would be put right.
(a) paper (b) insurance (c) assurance (d) conviction
- Q9 They were very careful to make sure in the original agreement that would be made to pay for staff redundancies.
(a) foresight (b) forecast (c) providing (d) provision
- Q10 We decided to employ a solicitor who would be able to the extent of our liability in this matter.
(a) decipher (b) decide (c) defer (d) determine

Đề thi 13. Applying for that Job (Ứng tuyển)

- Q1 I would be very interested in for that job.
(a) entering (b) working (c) applying (d) writing
- Q2 Do you want to as a candidate in the local elections?
(a) stand (b) sit (c) go (d) try

- Q3 They are completely up with all the noise in the centre of town.
(a) tired (b) fed (c) sick (d) ill
- Q4 The reason there are no buses is because the drivers are on
(a) hit (b) stop (c) strike (d) leave
- Q5 The government has changed its policy and had a complete change of
(a) view (b) opinion (c) mind (d) heart
- Q6 This supermarket is trying to young shoppers by offering fashionable clothes.
(a) target (b) persuade (c) encourage (d) trap
- Q7 You should have those shares when they were cheap.
(a) taken out (b) sold off (c) bought up (d) taken over
- Q8 You must try and hurry up because my patience is out.
(a) running (b) racing (c) pacing (d) turning
- Q9 Have you ever tried your at running a business?
(a) arm (b) finger (c) hand (d) leg
- Q10 After all these years she has decided to take early
(a) leave (b) finishing (c) departure (d) retirement

Đề thi 14. Are You in Debt? (Bạn có mắc nợ không?)

- Q1 Going on a spending with your credit card and no concern about how you pay back the money you borrow, is a growing habit these days.
(a) burst (b) spree (c) flight (d) day
- Q2 There is a popular demand for the system that allows credit companies to offer unlimited credit to young people to be
(a) overhauled (b) overseen (c) overlooked (d) overtaken
- Q3 It has been by a government agency that the percentage of under 25 year olds owing large sums to companies is on the increase.
(a) distinguished (b) deciphered
(c) dissolved (d) disclosed
- Q4 One director of a major credit company has already been forced to because of the bad publicity his company has attracted.
(a) step over (b) step through
(c) step down (d) step out
- Q5 One solution that has been suggested to control credit is to the regulations to make it more difficult to get credit in the first place.
(a) step under (b) step up (c) step by (d) step across
- Q6 The main problem is that a debt has developed recently believing that it is cool to owe large sums of money.
(a) cultivation (b) cult (c) cultivate (d) culture
- Q7 Recent reports have that being in debt is not now looked upon as a disgrace but rather as an attractive way of life.
(a) revealed (b) restored (c) replied (d) responded

- Q8 In reality it's a very long to get from owing to paying off all your debts.
 (a) hail (b) halt (c) haul (d) help
- Q9 There are frequently in the family home between parents and children about whether you should enter into credit agreements.
 (a) collisions (b) clashes (c) claims (d) crashes
- Q10 What concerns people most are the mounting among governments that it will take at least a generation for us to be rid of excessive debt.
 (a) frights (b) fearful (c) fears (d) afraid

Đề thi 15. At the Computer (Tại phòng vi tính)

- Q1 Without the right software I'm afraid you can't that particular program.
 (a) reach (b) access (c) obtain (d) find
- Q2 The aim of the office manager is to enough room on the building plans so that each employee can have space for a personal computer.
 (a) arrange (b) accord (c) allocate (d) organize
- Q3 Remember that before you leave your workstation, always your computer.
 (a) shut out (b) shut up (c) shut in (d) shut down
- Q4 It's quite easy if you want to find folders and files on the computer, all you do is click here and it immediately starts
 (a) seeking (b) searching (c) looking (d) checking

- Q5 I have tried and tried again and again and no matter what I do it still shows "error" — I just can't what's wrong.
(a) look out (b) check out (c) figure out (d) bring out
- Q6 I spent hours writing that report and checking all the information was correct and then without thinking I pressed the button.
(a) 'destroy' (b) 'delete' (c) 'deface' (d) 'deny'
- Q7 It's a really clever piece of software because it enables you to on your screen all the information in columns.
(a) illustrate (b) depict (c) display (d) delineate
- Q8 Unfortunately this program is not with the operating system on my computer.
(a) amicable (b) compatible (c) adaptable (d) amenable
- Q9 When you see that particular symbol on the screen, you have to take that as a that something is wrong.
(a) indicating (b) checking (c) briefing (d) warning
- Q10 With this program you can always check your spelling and grammar and if you don't want to accept what it shows, you simply press
(a) 'ignore' (b) 'quit' (c) 'leave' (d) 'forget'

Đề thi 16. At the Office (1) (Tại văn phòng (1))

- Q1 Concern was expressed by the office manager that the company would buy an financial package.
(a) agreeable (b) affordable (c) absolute (d) actual

- Q2 The main of stationery for the office suddenly announced there would be an overall increase in their prices.
(a) provision (b) producer (c) provisional (d) provider
- Q3 The chief administrative officer disliked lack of attention to detail and insisted that such mistakes should never
(a) recur (b) repeat (c) retake (d) refer
- Q4 Once again the company has had to make a in the number of office staff to try and recoup their losses.
(a) reducing (b) reduction (c) reduce (d) reduces
- Q5 The of zip discs in the office is running dangerously low.
(a) share (b) state (c) stock (d) selection
- Q6 If the managers want to stay employed, they will have to learn how to stay on of their jobs.
(a) summit (b) top (c) head (d) line
- Q7 It's not worth paying for an annual service when you can simply call the supplier on an as-..... basis.
(a) needed (b) noted (c) called (d) told
- Q8 The new office manager will be in of all the IT requirements that the company uses.
(a) use (b) mind (c) case (d) charge
- Q9 Currently there is a shortage of clerical staff but it is hoped that by the end of the year they will be up to full
(a) capability (b) capacity (c) control (d) capable

- Q10 Staff are always encouraged to work by themselves and whenever they meet a problem, they should use their own
- (a) initiative (b) interest
(c) involvement (d) initial

Đề thi 17. At the Office (2) (Tại văn phòng (2))

- Q1 On her retirement she was given a substantial cheque in of all the work she had done over the last 20 years.
- (a) respect (b) thought (c) appreciation (d) belief
- Q2 Having attended the office procedures course all employees were expected to what they had learned and introduce it into their daily routine.
- (a) reinforce (b) respond (c) react (d) resource
- Q3 Visiting clients had commented on the casual dress of most of the clerical staff.
- (a) manner (b) method (c) feature (d) code
- Q4 The of staff doing physical exercises before the start of the day is well established in Japanese companies.
- (a) practical (b) practicality (c) practice (d) practically
- Q5 There is a lengthy procedure used in this office for staff who have produced shoddy work and it begins with a warning.
- (a) wordy (b) verbal (c) worded (d) verbose
- Q6 There was no fixed agenda for that particular day as it was to be regarded simply as a meeting.
- (a) possible (b) probable (c) unplanned (d) casual

- Q7 At the interview all the candidates were shown round the building but could only really catch a of the sort of work being carried out.
 (a) look (b) view (c) glimpse (d) picture
- Q8 They really need to keep a check on the stationery supplies as they've run A4 paper once again.
 (a) in to (b) up for (c) out of (d) up to
- Q9 Managers prefer to select people who have been to many different types of office environments.
 (a) devoted (b) exposed
 (c) opened (d) experienced
- Q10 A troubleshooter was brought into the office from another firm to get rid of some very procedures.
 (a) outdated (b) completed (c) finished (d) ended

Đề thi 18. At the Shops (Tại các cửa hiệu)

- Q1 We got there early so that we could get the best in the sale before anyone else.
 (a) objects (b) products (c) bargains (d) offerings
- Q2 If you with me, I'll go and see whether we have that in your size.
 (a) hold (b) stay (c) bear (d) wait
- Q3 The trouble with these huge superstores is that they don't have enough to deal with customers at busy times.
 (a) barriers (b) sales points
 (c) exits (d) checkouts

- Q4 It started off as a small street corner shop over 30 years ago but it has now into a massive department store.
(a) expanded (b) extended (c) explored (d) enlarged
- Q5 Take a good look at the receipt when you leave so that you can see that all the have been listed.
(a) proceeds (b) items (c) products (d) produce
- Q6 Whenever I go to the old part of a city, I like to all the shops selling antiques.
(a) examine (b) search (c) check (d) explore
- Q7 Are you aware of the latest in children's clothing?
(a) tendency (b) trend (c) custom (d) habit
- Q8 They're quite in their policy of not giving refunds without a receipt in this store.
(a) severe (b) strong (c) strict (d) hard
- Q9 They have a restriction in the shop with regard to the number of items of clothing that you can try on at one time.
(a) legal (b) reasonable
(c) required (d) mandatory
- Q10 The extent of the available in this one store is more than you can possibly imagine.
(a) merchandise (b) objects
(c) produce (d) articles

Đề thi 19. Business (kinh doanh)

- Q1 I was pleased to receive your response to my proposal but there are one or two points that need
- (a) notification (b) certification
(c) clarification (d) signification
- Q2 A report has just been that gives details of the causes of this trend towards informality in the business sector.
- (a) published (b) directed (c) opened (d) held
- Q3 According to the in the report it is clear that employees under the age of 35 prefer to dress casually at work.
- (a) seeking (b) searching (c) findings (d) probing
- Q4 Thirty years ago this kind of informality would not have been.....
- (a) withheld (b) endured (c) suffered (d) tolerated
- Q5 All employees are kindly requested to from smoking in the presence of customers.
- (a) stop (b) restrain (c) refrain (d) restrict
- Q6 The meeting went on for three hours and as a result there was no time left to discuss all the topics on the.....
- (a) list (b) index (c) contents (d) agenda
- Q7 There's really no point in hoping to add important topics right at the end of the meeting under the heading of any other
- (a) business (b) work (c) activity (d) tasks
- Q8 The chairman was obliged to bring the meeting to a because a fire broke out in the adjoining room.
- (a) cessation (b) standstill (c) stopping (d) halt

- Q9 It is absolutely essential that the clerk takes care to any decisions that have been reached during the meeting.
(a) time (b) minute (c) detail (d) measure
- Q10 As so few members had turned up at the meeting, it was decided to it until further notice.
(a) delay (b) wait (c) postpone (d) hold

Đề thi 20. Business Expressions (1) (Các cách diễn đạt trong kinh doanh (1))

- Q1 I heard of a new company today with which we should co-operate and business with.
(a) make (b) create (c) have (d) do
- Q2 Shortly after he was dismissed from the firm he decided to himself up in his own business.
(a) put (b) set (c) place (d) hold
- Q3 They went business shortly after their children had left home and got married.
(a) out (b) in (c) into (d) on
- Q4 As soon as they heard what had happened, they it their business to find out the truth.
(a) made (b) tried (c) managed (d) called
- Q5 I would ask you kindly not to interfere with what I'm doing as in all honesty it's of your business.
(a) no (b) nothing (c) none (d) nor

- Q6 Despite all the alterations that are taking place in the department store, the management wanted to explain it was business as
(a) common (b) practical (c) frequent (d) usual
- Q7 She knew that there was some kind of business going on because strange things were happening.
(a) weird (b) unusual (c) funny (d) stupid
- Q8 We really can't delay any more with our plans and must down to business as soon as possible.
(a) set (b) get (c) cut (d) find
- Q9 When the bomb went off, most of the injured were just ordinary people going their business.
(a) about (b) along (c) across (d) through
- Q10 Although they had high hopes that they would be successful, they out of business within six months.
(a) turned (b) came (c) went (d) fell

Đề thi 21. Business Expressions (2) (Các cách diễn đạt trong kinh doanh (2))

- Q1 I've warned you before that you shouldn't get involved in this matter and you have business discussing it.
(a) some (b) little (c) no (d) not
- Q2 That's really not my concern at all and I'm certainly not the business of telling others what to do.
(a) in (b) out (c) of (d) by

- Q3 She was very enthusiastic about her new job and was making rapid progress nobody's business.
(a) as (b) with (c) similar (d) like
- Q4 I really wouldn't joke about it because these people are deadly serious and business.
(a) signify (b) mean (c) require (d) need
- Q5 He didn't hesitate to tell me that I wasn't wanted and just told me to my own business.
(a) concern (b) look after (c) tend to (d) mind
- Q6 I'm afraid it won't be possible to talk to the boss today because he's away business till Tuesday.
(a) off (b) on (c) for (d) to
- Q7 He was very keen that we kept in touch and for that reason he handed me his business
(a) ticket (b) paper (c) card (d) notice
- Q8 This is the really important part of the machine and that's why we call it the business
(a) centre (b) end (c) area (d) point
- Q9 The whole site has nothing but offices and administration centres and that's why we call it a business
(a) place (b) situation (c) field (d) park
- Q10 All the famous film stars, actors, directors and writers were at the festival representing the world of business.
(a) play (b) drama
(c) show (d) performance

Đề thi 22. Code of Practice (Quy tắc hành nghề)

- Q1 The company had its own code of in these matters.
(a) behaviour (b) practice (c) dealing (d) attitude
- Q2 This is a example of what not to do.
(a) critical (b) pure (c) simple (d) prime
- Q3 Plans have already been drawn to deal with such situations.
(a) over (b) through (c) up (d) into
- Q4 Thousands of are already signing up for this new telephone service.
(a) individuals (b) subscribers
(c) applicants (d) interviewees
- Q5 Job losses are mainly in the sectors of the industry.
(a) blue-collar (b) red-collar (c) stiff-collar (d) high-collar
- Q6 The circular will contain financial information to help investors.
(a) key (b) obvious (c) intelligent (d) noted
- Q7 The report is to show better than expected results.
(a) necessary (b) possibly (c) clearly (d) likely
- Q8 So many of these animals have been shot over the years that they are now classed as species.
(a) dangerous (b) endangered
(c) unwanted (d) limited

- Q9 Some people are to learn a foreign language.
(a) unaccustomed (b) shy
(c) reluctant (d) inhibited
- Q10 It was a big for her to give up her acting career to look after her family.
(a) trial (b) sacrifice (c) endeavour (d) test

Đề thi 23. Computers (Máy vi tính)

- Q1 My computer is not capable of saving material on a separate because it has no floppy drive.
(a) space (b) compact (c) disc (d) place
- Q2 I understand that I can make it possible for both my computers to share the same programs by means of
(a) joining (b) connecting (c) linking (d) networking
- Q3 I had only had my computer for three weeks when I had to have the hard drive
(a) replaced (b) restored (c) retaken (d) revived
- Q4 Laptop computers are becoming more and more in the business world.
(a) famous (b) popular (c) sought (d) wished
- Q5 You have to have a really mind in order to get your head round some of today's computing technology.
(a) acute (b) cut (c) razor (d) sharp
- Q6 The great advantage of having an external zip drive is that you can use it as an extra means of
(a) hoarding (b) keeping (c) holding (d) storage

- Q7 They tried very hard to install the new components on the computer but the language in the manual was too for them to understand.
 (a) technical (b) technique (c) technician (d) technically
- Q8 When you look at the modern office today you could compare the changes with those that took place in the industrial in the 19th century.
 (a) revolt (b) revolution (c) revolting (d) revolving
- Q9 In order to the method by which staff pay is calculated the company has bought a new software package.
 (a) facile (b) facility (c) factual (d) facilitate
- Q10 Obviously a computer can take all the hard work out of a large mass of data.
 (a) proceeding (b) procedure (c) processing (d) processes

Đề thi 24. Credit Card Holders (Các chủ thẻ tín dụng)

- Q1 The stock market has hit new this year.
 (a) lows (b) bottoms (c) depths (d) ends
- Q2 The government has decided to hold an into the latest financial scandal.
 (a) examination (b) enquiry
 (c) evaluation (d) interpretation
- Q3 The animal rights organisation has a new campaign to make people aware of cruelty to animals.
 (a) launched (b) pursued (c) offered (d) ejected

- Q4 I was totally of the increased taxes.
 (a) unknowing (b) unclear
 (c) incredulous (d) unaware
- Q5 The price of petrol has again.
 (a) raised (b) risen (c) escalated (d) ascended
- Q6 The ordinary person is again being asked to to pay for dental treatment.
 (a) stump up (b) throw up (c) cheer up (d) bring up
- Q7 This car is intended for the market only.
 (a) internal (b) external (c) export (d) outside
- Q8 Credit card holders struggle very hard to the amount they owe.
 (a) reduce (b) deduct (c) curtail (d) shorten
- Q9 This charity was set up to money for the poor.
 (a) collect (b) gather (c) assemble (d) convene
- Q10 Everything all right in the end.
 (a) happened (b) occurred (c) turned up (d) turned out

Đề thi 25. Employment and Training (Việc làm và Đào tạo)

- Q1 We're paying for a stand at the new industrial exhibition with a view to interest among potential employees in our company.
 (a) generalizing (b) generating
 (c) germinating (d) gesticulating

- Q2 For the first three months of your employment with the firm you will be under the care of a
- (a) minor (b) monitor (c) mender (d) mentor
- Q3 Although she was very tempted to accept the job she was offered, she had to the offer because the salary would have been insufficient.
- (a) return (b) reject (c) refuse (d) repeat
- Q4 A university education is of course important but it is essential that all employees undergo a period of intensive
- (a) preparation (b) concentration
(c) training (d) learning
- Q5 A newsletter is sent out every ten days to all the staff so that they receive a regular on recent appointments.
- (a) update (b) dating (c) dates (d) dated
- Q6 Part of the ongoing training is to ensure that a regular time and place are for department heads to meet their staff.
- (a) placed by (b) put on (c) set up (d) set off
- Q7 The head of department acknowledged that the of the section was largely due to high quality support staff.
- (a) success (b) progress (c) business (d) future
- Q8 The pace of change in that industry is so fast that staff find it hard to the latest developments.
- (a) hold on to (b) keep on to
(c) hold up with (d) keep up with

- Q9 It is the policy of the company to all interviews for new recruits with a member of the trade union present.
 (a) control (b) conduct (c) convene (d) confirm
- Q10 In view of the excessive workload you have at the moment I won't expect you to keep during the next few days.
 (a) on line (b) on road (c) on track (d) on path

Đề thi 26. Finance (Tài chính)

- Q1 It's a gamble at the moment whether the company will make profit in its second year but that nevertheless is the aim.
 (a) wanted (b) wished (c) desired (d) needed
- Q2 Each year the Chancellor of the Exchequer stands up in the House of Commons and gives a of what is seen as the economic outlook for the country.
 (a) forecast (b) foretell (c) foresee (d) forego
- Q3 I think that your financial optimism is not really justified and you should adopt a more attitude.
 (a) really (b) realize (c) reality (d) realistic
- Q4 If you want to increase sales of a particular product, you must be sure that you are the right customers.
 (a) aiming (b) directing (c) targeting (d) guiding
- Q5 The idea caught on very quickly and people were queuing up to buy the goods so that year the company's investment substantial profits.
 (a) confirmed (b) yielded (c) harvested (d) maintained

- Q6 it has not been a bad year as our costs are well down on last year's.
(a) Overall (b) Largely (c) Mainly (d) Quite
- Q7 Managers complained bitterly at the Annual General Meeting that of production had dropped to an all time low.
(a) signs (b) indications (c) types (d) levels
- Q8 You have to accept that this kind of expenditure is quite in an enterprise of this kind.
(a) general (b) typical (c) formal (d) correct
- Q9 The figures that have just been published by the company's accountants will give management some kind of on how sales are going.
(a) prospective (b) perception
(c) perusal (d) perspective
- Q10 Whenever a member of staff makes a claim for travel expenses, they have to provide a account of their journeys.
(a) detailed (b) dedicated
(c) descriptive (d) described

Đề thi 27. Finance (1) (Tài chính (1))

- Q1 The one big fear of all world economies is that of
(a) regression (b) repression (c) recession (d) receding
- Q2 You are never too young to start some money in a savings account.
(a) inputting (b) interesting (c) infusing (d) investing

- Q3 If ever you find you have an unexpected expense, you can always some money from your savings.
(a) extract (b) exit (c) withhold (d) withdraw
- Q4 At certain times of the year your shares will a good profit but you must also be prepared for them to go down in value.
(a) yield (b) take up (c) increase (d) throw up
- Q5 You can the cost of insuring your car if you keep it in a garage.
(a) refine (b) drop (c) cut (d) slice
- Q6 We got a very good when we bought that three piece suite for half its usual price.
(a) deal (b) dealing (c) dealer (d) dealt
- Q7 Now that the summer has started, big department stores are hoping that sales of holiday items will
(a) take on (b) take up (c) take off (d) take to
- Q8 The two companies have decided to because they believe that their combined resources will produce greater profits.
(a) merge (b) double (c) mix (d) blend
- Q9 When someone dies and their reach a certain figure, their family has to pay an additional tax.
(a) profits (b) wealth (c) assets (d) products
- Q10 The loan you have taken out is for a term, which in your case is 5 years.
(a) steady (b) fixed (c) long (d) exact

Đề thi 28. Finance (2) (Tài chính (2))

- Q1 When you go to an auction and you want to buy a particular item, you can simply make a for it.
(a) try (b) test (c) go (d) bid
- Q2 The larger company did not really want to join with the smaller one because it was more interested in a
- (a) turn over (b) turn up (c) overtaker (d) takeover
- Q3 on the stockmarket just before Christmas is usually very slow.
(a) Working (b) Trading (c) Pricing (d) Adding
- Q4 This sport centre has largely been by money that has come from the national lottery.
(a) founded (b) found (c) fined (d) funded
- Q5 The reason for the in the economy is because there is a great deal of uncertainty at the moment.
(a) slowness (b) slowly (c) slowdown (d) slow
- Q6 The in the market was seen as a positive sign that the recession was over.
(a) upturn (b) upstart (c) uptake (d) upward
- Q7 The books for manufacturers of small cars are now full following the rise in petrol.
(a) exercise (b) order (c) place (d) trade
- Q8 The future of his job was at when he made the decision to invest in new machinery.
(a) steak (b) state (c) stake (d) stress

- Q9 After their house had been, they decided to sell it and buy a bigger one.
(a) valued (b) priced (c) cost (d) prized
- Q10 Fifty people were made when the company suffered a severe financial shock.
(a) useless (b) unwanted (c) unneeded (d) redundant

Đề thi 29. Finance (3) (Tài chính (3))

- Q1 If you cannot get a job and remain for a long period, you can claim some money from the state.
(a) unengaged (b) unattached
(c) unemployed (d) unused
- Q2 The great thing about this guarantee is that there is never any doubt and there is no about getting your money back.
(a) squabble (b) argument (c) quibble (d) quarrel
- Q3 There is a substantial between the money you have available and the amount you need to spend.
(a) shortdrop (b) shortfall (c) shutdown (d) shortslide
- Q4 When you retire, you should get a pension and a sum from your employers.
(a) lump (b) block (c) pile (d) heap
- Q5 are people who put money into a business in the hope of making a profit.
(a) Spenders (b) Borrowers (c) Lenders (d) Investors

- Q6 When you take out a large loan over many years, you don't start paying off the for some time.
 (a) main (b) chief (c) capital (d) bulk
- Q7 We will make no for the catalogue, which you can take with our compliments.
 (a) cost (b) debt (c) charge (d) payment
- Q8 It may seem a long way into the future but in the end you will get some from your investment.
 (a) produce (b) benefit (c) products (d) price
- Q9 There is still an outstanding on that account, which must be paid in 30 days.
 (a) balance (b) scale (c) difference (d) cost
- Q10 Interest are at their lowest level since the 1950's.
 (a) figures (b) rates (c) numbers (d) standards

Đề thi 30. Guarantees and Warranties (Bảo hành)

- Q1 If you go to an unauthorized garage to have your car serviced, the is that your warranty will be invalid.
 (a) consequence (b) conduct
 (c) convenience (d) consideration
- Q2 The guarantee, as I understood it, that everything was covered.
 (a) inferred (b) implied (c) imputed (d) involved

- Q3 I regret to inform you that as your guarantee last week, we can't help you.
(a) died (b) deceased
(c) expired (d) extinguished
- Q4 A warranty is to be looked on as a sort of between the manufacturer and you.
(a) privilege (b) practice (c) printout (d) promise
- Q5 Sometimes people don't bother about guarantees because the of the manufacturer is enough for them.
(a) repute (b) reputed (c) reputedly (d) reputation
- Q6 Certain warranties the purchaser to have the item serviced at regular intervals.
(a) remand (b) repeat (c) require (d) retain
- Q7 You will find that such warranties are not worth buying because the cover provided is not worth the extra expense.
(a) famously (b) frequently (c) fervently (d) freely
- Q8 This kind of legislation is in existence to the customer from worthless warranties.
(a) provide (b) protect (c) please (d) pacify
- Q9 You sometimes have to very seriously whether to buy a second hand car which has no guarantee.
(a) consider (b) contend (c) contain (d) convince
- Q10 Sometimes you get a one year warranty, a two year one or even a six month one — they all
(a) various (b) variable (c) variety (d) vary

Đề thi 31. How to agree (Cách tán thành)

- Q1 You can be absolutely sure I'm on your
(a) road (b) corner (c) route (d) side
- Q2 You can on me for your support.
(a) show (b) rely (c) try (d) test
- Q3 Our views clearly at this point I'm pleased to say.
(a) convert (b) concert (c) conduct (d) coincide
- Q4 Fortunately the leader and all her members were singing from the same sheet.
(a) hymn (b) prayer (c) lyric (d) sermon
- Q5 It's good that we both have the same way of at things.
(a) seeing (b) peeping (c) looking (d) viewing
- Q6 I'm pleased to say that we speak on this matter with one
(a) sound (b) tone (c) harmony (d) voice
- Q7 I certainly won't any objection when you make your proposal.
(a) rise (b) raise (c) lift (d) arise
- Q8 I'm you all the way as far as that's concerned.
(a) with (b) by (c) at (d) across
- Q9 I'm happy to those sentiments and wish you every success.
(a) encompass (b) enthuse (c) endorse (d) endure
- Q10 When it comes to the vote I'm willing to put my up and support you.
(a) head (b) chin (c) arm (d) hand

Đề thi 32. How to apologize (Cách xin lỗi)

- Q1 Please me for interrupting you, I didn't realize you were busy with someone else.
(a) forget (b) forfeit (c) forbid (d) forgive
- Q2 I'm very that I'm late but there is a train strike on at the moment.
(a) sore (b) sorry (c) sorrow (d) sorrowful
- Q3 Please send my to the meeting as I shan't be able to attend.
(a) apologies (b) apologize
(c) apologized (d) apologizing
- Q4 There's really no for my behaviour last night. I can only think that I'd had too much to drink.
(a) exception (b) escape (c) excuse (d) exclusion
- Q5 I know I shouldn't have made those remarks about your work and I hope you now know how deeply I what I said.
(a) review (b) regret (c) respect (d) restore
- Q6 I must your pardon, I mistook you for somebody else.
(a) bid (b) bide (c) beggar (d) beg
- Q7 If it helps to put things right, please let me take everything I said earlier.
(a) again (b) back (c) in (d) across
- Q8 Please accept this small present as my way of making for all the trouble I've caused.
(a) attempts (b) attention (c) amends (d) arrears

- Q9 All I can do now is simply beg your and hope that in time we can get back to where we used to be.
- (a) interest (b) interpretation
(c) inclination (d) indulgence
- Q10 In their religion as long as they, they will be forgiven their sins.
- (a) repent (b) restore (c) repeat (d) request

Đề thi 33. How to ask the way (Cách hỏi đường)

- Q1 Am I going in the right for the post office?
- (a) route (b) way (c) sign (d) direction
- Q2 Can you tell me please how I to the cinema from here?
- (a) come (b) get (c) take (d) fetch
- Q3 Could you please me in the direction of the motorway?
- (a) show (b) indicate (c) point (d) deliver
- Q4 I'm making for the M25 motorway — is this road the most route?
- (a) straight (b) clear (c) obvious (d) direct
- Q5 Could you tell me please how I am from the town centre?
- (a) near (b) far (c) close (d) away
- Q6 Can you help please because I've lost my way and to get to the shops before closing time?
- (a) need (b) require (c) request (d) must

- Q7 I'm for the town hall - am I anywhere near?
 (a) seeking (b) making (c) seeing (d) trying
- Q8 I took the wrong at the last road junction, can you tell me how I get back on the motorway?
 (a) turn (b) turner (c) turned (d) turning
- Q9 to this map I should be near the church. Is it near?
 (a) Following (b) After
 (c) According (d) considering
- Q10 Is this for the railway station?
 (a) correct (b) clear (c) fine (d) right

ĐỀ thi 34. How to complain (Cách phàn nàn)

- Q1 I'm really not satisfied with the way you have the situation.
 (a) dealt (b) handled (c) done (d) fingered
- Q2 I've really had enough of all your excuses, what I want is some.....
 (a) action (b) acting (c) acted (d) active
- Q3 You've refused to help me now for six months and so I shall now have to take the matter
 (a) on (b) longer (c) far (d) further
- Q4 I must you do something immediately as I've been patient long enough.
 (a) persist (b) desist (c) insist (d) consist

- Q5 I now want some kind of compensation for the total of service I've experienced.
 (a) lack (b) fail (c) failing (d) missing
- Q6 I'm obviously not getting anywhere with my complaint please let me talk to someone to you.
 (a) older (b) above (c) over (d) senior
- Q7 I'm very unhappy with the way I've been No one seems at all interested in my case.
 (a) considered (b) treated (c) placed (d) pushed
- Q8 I believe I have very good for suing your company for negligence.
 (a) lands (b) terrains (c) grounds (d) areas
- Q9 If you don't do something today, I shall be to take legal action.
 (a) held (b) ordered
 (c) commanded (d) forced
- Q10 You're the tenth person I've been put through to and I'm on the point of losing my
 (a) mood (b) temper (c) state (d) feeling

Đề thi 35. How to criticize (Cách phê bình)

- Q1 Quite honestly I didn't think of the standard of acting in the play.
 (a) lot (b) few (c) little (d) much
- Q2 If you want my opinion, I thought the food tasted revolting.
 (a) honoured (b) honourable (c) honest (d) honour

- Q3 To come straight to the I think the management team needs replacing.
(a) summit (b) top (c) topic (d) point
- Q4 There are several matters on which I should like to take concerning your report.
(a) outcome (b) outlook (c) issue (d) outing
- Q5 There's really no virtue in me pussy..... around because I might as well tell you it's awful.
(a) treading (b) footing (c) walking (d) tripping
- Q6 I have a long of things I think are wrong, where shall I start?
(a) story (b) description (c) file (d) list
- Q7 I'm afraid to tell you that your standard of work has fallen well below what we think is
(a) considerable (b) believable
(c) acceptable (d) available
- Q8 In all honesty if I said that everything was all right, I'd simply be
(a) lying (b) laying (c) loading (d) letting
- Q9 If you can't improve your level of work, I'm afraid you'll have to look for another job.
(a) anywhere (b) elsewhere (c) nowhere (d) somewhere
- Q10 I'm sick and of always having to put right your mistakes.
(a) weary (b) exhausted (c) fatigued (d) tired

Đề thi 36. How to disagree (Cách không tán thành)

- Q1 I'm sorry but I can't your opinion on that.
(a) take (b) share (c) give (d) find
- Q2 I very much regret that we must company on that issue.
(a) divide (b) devise (c) part (d) leave
- Q3 Let's be honest about it we'll never agree on that because our views are diametrically
(a) apposed (b) imposed (c) supposed (d) opposed
- Q4 We'll never agree, that's clear so let's to differ.
(a) ask (b) bid (c) beg (d) try
- Q5 You can argue with me till the cows come but I can't accept that.
(a) away (b) along (c) back (d) home
- Q6 I really see no point in continuing this argument because we have no ground.
(a) basic (b) own (c) common (d) similar
- Q7 There's absolutely no way I can you on that matter.
(a) meet (b) hold (c) take (d) find
- Q8 Nothing in the world will ever make me change my on that subject.
(a) thought (b) mind (c) idea (d) heart
- Q9 I would love to meet you half way but I'm afraid I can't because with me it's a matter of
(a) principal (b) principles (c) principally (d) principle

- Q10 Let's it, you and I will never see eye to eye on this.
(a) look (b) take (c) face (d) see

Đề thi 37. How to encourage (Cách khuyến khích)

- Q1 Well! This is a very good piece of work.
(a) made (b) done (c) finished (d) taken
- Q2 I must congratulate you on your efforts. it up!
(a) Continue (b) Take (c) Keep (d) Hold
- Q3 Don't give up whatever you do. I'm sure you'll it in the end.
(a) acquire (b) get (c) put (d) make
- Q4 I'll by you no matter what happens.
(a) stand (b) keep (c) lean (d) support
- Q5 I'm sure if you, you'll succeed.
(a) pursue (b) proceed (c) propel (d) persevere
- Q6 You've clearly got and it's obvious that you'll get to the top.
(a) control (b) power (c) talent (d) strength
- Q7 I've watched a lot of young people try to make a success of it, but you're the only one I really in.
(a) think (b) trust (c) hold (d) believe
- Q8 I see no why you shouldn't be accepted as an employee.
(a) cause (b) sense (c) reason (d) doubt
- Q9 Never up. That's a good philosophy.
(a) give (b) do (c) take (d) try

Q10 You mustn't ever be off by a few setbacks.

- (a) taken (b) held (c) put (d) pushed

Đề thi 38. How to make exclamations (Cách đưa ra lời cảm thán)

Q1 What a wonderful day to see the mountains!

- (a) off (b) by (c) on (d) in

Q2 How stupid can I get! I my keys in the door overnight.

- (a) forgot (b) deserted (c) traced (d) left

Q3 For goodness sake stop about the weather! It'll stop raining soon.

- (a) criticizing (b) telling
(c) complaining (d) calling

Q4 What on earth are you talking about? I can't make head or of it.

- (a) tail (b) end (c) finish (d) part

Q5 How nice of you to come all this just to wish me a happy birthday.

- (a) path (b) journey (c) route (d) way

Q6 What a disaster! I don't believe anything else could go now.

- (a) off (b) wrong (c) incorrect (d) false

Q7 Wow! You've certainly made a good of decorating this room.

- (a) job (b) work (c) task (d) duty

- Q8 Well blow me down! I just can't believe I've actually my exam.
(a) succeeded (b) passed (c) caught (d) tackled
- Q9 You could have knocked me down with a feather! You mean to say he's cleaned my car.
(a) certainly (b) surely (c) naturally (d) actually
- Q10 I'll go to the foot of my stairs! It must be at 20 years since we last met.
(a) last (b) length (c) least (d) end

Đề thi 39. Insurance Policy Vocabulary (Từ vựng về chính sách bảo hiểm)

- Q1 I took out a life insurance with State Ranch Insurance Company last week.
(a) contract (b) policy (c) agreement (d) deal
- Q2 My insurance are only \$70 per month.
(a) receipts (b) fees (c) premiums (d) payings
- Q3 In the event of my death, the will be my widow.
(a) recipient (b) widow (c) donor (d) beneficiary
- Q4 My insurance does not me if I commit suicide.
(a) collect (b) cover (c) console (d) contribute
- Q5 The amount of money that my wife will get has already been calculated by State Ranch's
(a) manager (b) archivist (c) actuary (d) agent

- Q6 If I decide that I no longer need my insurance, I can cash it in for the amount of its value.
(a) rebate (b) surrender (c) discount (d) return
- Q7 Before I got the insurance, I had to receive a complete physical
(a) investigation (b) injection (c) therapy (d) examination
- Q8 I am feeling great, because the doctor told me that I have a life of 82 years!
(a) length (b) line
(c) expectancy (d) experience
- Q9 Even if I am late in paying, the insurance remains in effect for a period of 30 days.
(a) grace (b) satisfaction
(c) long (d) latent
- Q10 The insurance is pretty expensive though: I am a policeman, so there are a lot of occupational
(a) troubles (b) involvements
(c) hazards (d) duties

Đề thi 40. Internet Business (1) (Kinh doanh trên mạng (1))

- Q1 One of the great advantages of using the Internet is that people can more quickly.
(a) interfere (b) interrupt (c) intervene (d) interact
- Q2 It's no good spending a small fortune on new IT equipment as it's more cost to hire it.
(a) affective (b) addictive (c) effective (d) reductive

- Q3 One of the fashionable ways of saying you've been sacked is to say that your company issizing but you've still lost your job.
(a) down (b) cut (c) out (d) through
- Q4 The important thing to realise is that your service is not a little island on its own because all the services in this company areconnected.
(a) in (b) inter (c) out (d) across
- Q5 Whereas ten years ago we only dealt with customers in this country nowadays we are truly with branches all over the world.
(a) worldly (b) mondial (c) globular (d) global
- Q6 One of the most successful tools in your organisation is that of good because everybody knows what's going on.
(a) communication (b) concentration
(c) contemplation (d) consideration
- Q7 Let me just what we have agreed in the agenda so far if nobody minds me going over it all again.
(a) restore (b) retake (c) recap (d) redo
- Q8 You have to realise that not all your clients can reach you online because they don't have to a computer.
(a) address (b) access
(c) acceptance (d) approach
- Q9 There are times when you have to force yourself to improve your performance and that's simply called self.....
(a) movement (b) mastery
(c) manifestation (d) motivation

- Q10 You must think big in this business and not just think short but what you hope to do in ten years' time.
- (a) term (b) period (c) length (d) time

Đề thi 41. Internet Business (2) (Kinh doanh trên mạng (2))

- Q1 It's all very well having a dream or an idea but you must know where you're going and what your is.
- (a) terminus (b) terminal (c) goal (d) tendency
- Q2 Her job in the company was to sort out the relevant information thereby it so that only appropriate material was sent to her directors.
- (a) draining (b) filtering (c) cleaning (d) dredging
- Q3 She told him to stop wasting time by coming up with tried and tested ideas and in this way simply re-inventing the
- (a) circle (b) round (c) curve (d) wheel
- Q4 The product had been on the market for some years and was selling well but somehow the image was in need of a face lift or
- (a) enhancement (b) enthusiasm
(c) endeavour (d) enticement
- Q5 In the hope of finding fresh ideas he used the internet to help him by using as many search as he could discover.
- (a) gangways (b) portals (c) doorways (d) passages
- Q6 You must increase the sale of this commodity by trying to interest a different age range and by into their society.
- (a) dripping (b) floating (c) tapping (d) sailing

- Q7 You'll never make any more money or new income if you keep using that unimaginative marketing logo.
 (a) generate (b) generalize (c) germinate (d) engender
- Q8 Now that you've explained the scope and of the market, we are very keen to inject some money into your project.
 (a) measurement (b) distance
 (c) width (d) dimension
- Q9 There is always a risk in any business when your scheme is based on an entirely new concept.
 (a) venture (b) journey (c) adventure (d) voyage
- Q10 Get in there first and don't hesitate to act as the boss and take the
 (a) place (b) lead (c) leading (d) leader

Đề thi 42. Interviews and Jobs (Phỏng vấn và việc làm)

- Q1 One of the most important qualities which the panel is looking for in a candidate is the to work with others.
 (a) ease (b) case (c) power (d) ability
- Q2 Once the applications have been looked at the usual procedure for the panel is to follow the references of those candidates who have been shortlisted.
 (a) across (b) in (c) up (d) along
- Q3 They were so impressed with the way she reacted to their questions that they didn't to offer her the job.
 (a) delay (b) hesitate (c) waiver (d) dither

- Q4 As this job was of a very specialist nature an was invited to join the interview panel.
(a) expert (b) exponent (c) exhibitor (d) expedient
- Q5 After the interview one of the candidates phoned the office to see whether he had been successful.
(a) always (b) ever (c) constantly (d) competently
- Q6 She was in such a state of extreme nervousness when she was for the interview that she burst into tears.
(a) called on (b) called in
(c) called over (d) called off
- Q7 From the point of view of relevant she was the ideal candidate at least on paper.
(a) reference (b) history
(c) family (d) background
- Q8 It is absolutely essential in an interview to give the impression at least that you are full of
(a) concern (b) continuity
(c) confidence (d) confirmation
- Q9 One of the most popular questions asked of interviewees is to explain their strengths and
(a) weaknesses (b) varieties
(c) virtues (d) variables
- Q10 Each candidate was asked to a short account of how they saw the future of the company.
(a) display (b) present
(c) show (d) demonstrate

Đề thi 43. Invoices (Hóa đơn)

- Q1 There is an additional added to the price of the product if you want to have it delivered to your house.
(a) figure (b) charge (c) number (d) charging
- Q2 You should have read the of payment as soon as you received the invoice for the goods.
(a) reasons (b) types (c) lists (d) terms
- Q3 In order to cut down the expenses of compiling and sending out the invoices, you need to employ an administrator.
(a) officious (b) effecting (c) efficient (d) affected
- Q4 It's always a good idea to get an of what the cost of the work will be before the invoice lands on your doormat.
(a) interest (b) estimate (c) esteem (d) actual
- Q5 I do like to get a reply to my letters especially when they are referring to the amount of money I'm supposed to be paying.
(a) prompt (b) private (c) promoted (d) prominent
- Q6 Just as we were about to leave the restaurant, the waiter came running up to apologize there had been a in the bill.
(a) error (b) trip (c) mistake (d) damage
- Q7 The company were very quick to point out it was their fault we had been sent the wrong invoice and they it immediately.
(a) correct (b) rectified (c) stamped (d) righted
- Q8 In view of our previous orders over the last year we were offered a 10% on any future dealings.
(a) discord (b) dispute (c) dislike (d) discount

- Q9 He appreciated the additional welcome and help he received from the department store staff as he had after all been a longstanding
- (a) customer (b) courier (c) courtier (d) custom
- Q10 She got quite angry about the size of the invoice until it was pointed out that it was the government who the value added tax.
- (a) insisted (b) imposed (c) inserted (d) indented

Đề thi 44. Job Interview (Phỏng vấn xin việc)

- Q1 Tell us something about your in the engineering industry?
- (a) foreground (b) background
(c) knowledge (d) history
- Q2 I see from your form that you have had three different jobs in the last 5 years.
- (a) apply (b) applying (c) applied (d) application
- Q3 What sort of of time would you stay with us if we offered you the job?
- (a) span (b) duration (c) period (d) long
- Q4 Describe how you would describe in five years' time.
- (a) you (b) your (c) yours (d) yourself
- Q5 Give us some idea of what you believe are your and weaknesses.
- (a) strength (b) strengths (c) force (d) forces

- Q6 As this is a managerial post, we must ask you how you deal with bad keeping or unpunctuality in an employee.
 (a) house (b) space (c) time (d) record
- Q7 Imagine one of your staff loses her temper and shouts at you in front of others, how would you with this?
 (a) take (b) do (c) handle (d) deal
- Q8 What would you say to a member of your staff who always his work in late?
 (a) delivered (b) handed (c) produced (d) completed
- Q9 I should explain that we would naturally any previous holiday arrangements you have made.
 (a) believe (b) show (c) decide (d) honour
- Q10 Finally now that we've asked you several questions, do you want to any to us?
 (a) place (b) put (c) offer (d) consider

Đề thi 45. Legal Expressions (Những diễn đạt pháp lý)

- Q1 If you drive faster than the stated speed limit, you are simply the law.
 (a) turning (b) snapping (c) holding (d) breaking
- Q2 However angry you may get at what someone has done to you, the police always advise you not to take the law into your own
 (a) fingers (b) hands (c) mind (d) control

- Q3 In London in any underground station it is the law to smoke.
(a) by (b) for (c) through (d) against
- Q4 Even if you think you may have got away with a crime, in most cases the long of the law will catch you.
(a) arm (b) feel (c) stretch (d) reach
- Q5 In that particular industry everyone has to look after themselves because the law of the rules.
(a) animals (b) zoo (c) jungle (d) forest
- Q6 They have no respect for modern conventions and do exactly what they want — they are a law themselves.
(a) unto (b) into (c) outside (d) across
- Q7 Her parents are very strict and frequently down the law about the way she behaves.
(a) lie (b) lies (c) lay (d) lays
- Q8 Although technically his judgement was not according to the of the law, most people thought the judge was right to let the man go free.
(a) print (b) number (c) point (d) letter
- Q9 I get the impression sometimes that she thinks she can never do anything wrong almost as if she is the law.
(a) above (b) over (c) superior (d) higher
- Q10 All governments want people to live in peace and comfort and so they try to promote a sense of law and
(a) ease (b) order (c) correct (d) structure

Đề thi 46. Letter of Complaint (1) (Thư phàn nàn (1))

- Q1 I am writing this letter to you as a sort of last since all my attempts to phone you
(a) result (b) return (c) report (d) resort
- Q2 and to try and make an to meet you and discuss my problem with you have been unsuccessful.
(a) appoint (b) appointee
(c) appointment (d) appointing
- Q3 I would like to tell you the story from the beginning.
(a) simple (b) same (c) extreme (d) very
- Q4 In January this year I bought a washing machine from you for which I paid
(a) cash (b) money (c) cheque (d) pounds
- Q5 and made for it to be delivered to my home in Southcote on the following Tuesday.
(a) instigations (b) arrangements
(c) alterations (d) confirmations
- Q6 I stayed in all day on as you had informed me that you could not be sure at what time of day the washing machine would arrive.
(a) intention (b) regard (c) purpose (d) plan
- Q7 In the end nobody came that day. When I phoned, I was told it come the following Tuesday.
(a) will (b) shall (c) ought (d) would
- Q8 Again I stayed in all day in and there was no delivery.
(a) vain (b) fault (c) vanity (d) error

- Q9 After six more phone calls I succeeded in settling on a date
 (a) eventfully (b) event (c) eventually (d) events
- Q10 and the machine came on Tuesday February 20th — almost 5 weeks after the delivery date.
 (a) promising (b) promised (c) promises (d) promise

Đề thi 47. Letter of Complaint (2) (Thư phàn nàn (2))

- Q1 I had the washing machine fitted by a plumber but he was unable to make the thing work.
 (a) renowned (b) remarkable
 (c) reputable (d) respectable
- Q2 one of the components was faulty and he recommended that I got back to you so that a replacement could be fitted.
 (a) Appearing (b) Appearance
 (c) Apparition (d) Apparently
- Q3 When I telephoned your store and explained the to your receptionist,
 (a) criterion (b) situation (c) place (d) happening
- Q4 I was with the comment, 'Oh not you again'
 (a) told (b) remarked (c) said (d) greeted
- Q5 which I found most especially since throughout the protracted period of waiting for the machine
 (a) offended (b) offending (c) offensive (d) offends

- Q6 I remained calm although I believe I have every reason for
up a fuss.
(a) hitting (b) kicking (c) knocking (d) striking
- Q7 I eventually got put to the technical department
(a) through (b) over (c) in (d) across
- Q8 who were most hand
(a) to (b) in (c) by (d) off
- Q9 and told me there was that could be done immediately
(a) less (b) little (c) least (d) few
- Q10 since there were a number of people sick.
(a) through (b) for (c) off (d) under

Đề thi 48. Letter of Complaint (3) (Thư phàn nàn (3))

- Q1 We now move on to late March when I imagine that the sick
employees were fully
(a) restored (b) returned (c) retired (d) recovered
- Q2 and one of your technical staff came out to see me with the
intention of replacing the part.
(a) defective (b) deficient (c) defining (d) defeating
- Q3 Unfortunately he had the wrong part with him
(a) delivered (b) fetched (c) brought (d) picked
- Q4 and was very as to when he would be able to find the right
part and get it back to me.
(a) unable (b) unsure (c) unskilled (d) untrained

- Q5 Another visit took in late April but the engineer, although he had got the right part with him, was unable to make the washing machine work.
 (a) position (b) spot (c) time (d) place
- Q6 It was at this stage that I was seriously considering getting of the machine
 (a) rid (b) riddance (c) hold (d) loose
- Q7 and asking for a
 (a) repeat (b) refund (c) replace (d) return
- Q8 When I this matter with one of your staff
 (a) rose (b) risen (c) arose (d) raised
- Q9 I was informed that this was out of the
 (a) problem (b) concern (c) question (d) hand
- Q10 and they would send someone in the '..... future'.
 (a) near (b) next (c) soon (d) coming

Đề thi 49. Letter of Complaint (4) (Thư phàn nàn (4))

- Q1 At the beginning of May I decided that the only course of action was to a visit to your store
 (a) charge (b) settle (c) pay (d) owe
- Q2 and meet you face to face so that the matter could be settled once and for
 (a) everything (b) now (c) then (d) all

- Q3 I should have checked first since when I reached the shop I was led to believe that you were out for the day.
- (a) Admittedly (b) Admitting
(c) Confessing (d) Allowing
- Q4 Throughout this time of course I have been without the of a washing machine
- (a) faculty (b) facility (c) ability (d) control
- Q5 and have had to use the local
- (a) launder (b) laundering (c) launderette (d) launderer
- Q6 From the end of May until August I have been away on business and was surprised that that period
- (a) while (b) attending (c) from (d) during
- Q7 no effort has been made to write to me and keep me to date.
- (a) on (b) up (c) in (d) over
- Q8 Since returning in September I have made at least a dozen phone calls and quite frankly I have reached the end of my
- (a) tether (b) line (c) rope (d) cord
- Q9 and must that you do something immediately to put the matter right.
- (a) persist (b) resist (c) insist (d) desist
- Q10 If I do not hear from you by the end of this week I shall be forced to legal advice.
- (a) search (b) find (c) look (d) seek

Đề thi 50. Money (Tiền tệ)

- Q1 It's useful when you go to an auction if you're ready with cash in
- (a) pocket (b) purse (c) case (d) hand
- Q2 I prefer to deal in cash rather than cheques.
- (a) solid (b) hard (c) real (d) actual
- Q3 Every office has a certain amount of cash to pay for things like tea, coffee or stamps.
- (a) small (b) little (c) tiny (d) petty
- Q4 At the moment we are experiencing some cash problems because little money is coming in.
- (a) fly (b) stream (c) flow (d) run
- Q5 At the casino you can cash your chips at the desk.
- (a) off (b) out (c) up (d) in
- Q6 Whatever she does, she just can't help money.
- (a) doing (b) making (c) massing (d) creating
- Q7 There doesn't seem to be anyone working really hard for the business and yet they all seem to earn money.
- (a) facile (b) simple (c) easy (d) quick
- Q8 If you don't want to use a cheque or postal order, you can always use a money
- (a) order (b) command (c) instruction (d) directive

- Q9 That new invention has been very successful and has proved to be a money for its creator.
(a) driver (b) worker (c) spinner (d) turner
- Q10 This machine is obviously useless and if I were you I'd get your money
(a) back (b) again (c) return (d) up

Đề thi 51. Money Matters (1) (Các vấn đề tiền tệ (1))

- Q1 Even after their recent heavy expenses, they still found there was a healthy in their bank account.
(a) rest (b) remainder (c) balance (d) basis
- Q2 As the builder wanted cash for the work he had done, she had to go to the bank personally to the money herself.
(a) take off (b) take out (c) take over (d) take in
- Q3 It was considered a very good time to apply for a to buy the house because interest rates were very low.
(a) pledge (b) promise (c) mortgage (d) borrowing
- Q4 Before they could borrow a large sum of money to buy the house, they had to make sure they had enough money to be able to make a payment.
(a) down (b) through (c) low (d) base
- Q5 All the you make on your internet account are recorded so that you can check the details at any time.
(a) movements (b) deals (c) activities (d) transactions

- Q6 I'm afraid this cheque will be of no value until you have put your on it.
 (a) signature (b) signs (c) signing (d) signed
- Q7 The bank refused to the money order because the customer had no proof of identity.
 (a) receive (b) take (c) accept (d) enter
- Q8 Under the rules laid down by the bank there is a on the amount of money you can get out from a cash machine in any one day.
 (a) limiting (b) restriction (c) restricting (d) limitation
- Q9 The bank clerk at the counter did not know the customer and in view of the large amount of money involved was naturally about paying out the sum on the cheque.
 (a) concerned (b) careful (c) conscious (d) cautious
- Q10 The bank will simply not let you any money unless you can prove that you have been in regular employment for at least three years.
 (a) lend (b) loan (c) borrow (d) remove

Đề thi 52. Money Matters (2) (Các vấn đề tiền tệ (2))

- Q1 Good procedures are very important if you want to run a business profitably and successfully.
 (a) accounted (b) accounting
 (c) accounts (d) accountants
- Q2 The company fell heavily into when it took on too many customers and offered them all cheap warranties.
 (a) debt (b) debts (c) owing (d) owes

- Q3 Once you have built up your company, you must remember to keep in touch with your original
- (a) people (b) contributors
(c) clients (d) members
- Q4 Each department within the organisation is given a within which it has to remain for the whole year.
- (a) sum (b) money (c) dividend (d) budget
- Q5 When the time came to close the business down, its entire had to be calculated so that the creditors could be paid off.
- (a) earnings (b) assets (c) accumulation (d) asset
- Q6 The manager called in her chief clerk because she could not the figures on the monthly spreadsheet.
- (a) acquaint (b) resolve (c) reconcile (d) recognize
- Q7 Every year the college finance officer did not look forward to the visit from the government official who came to..... the accounts.
- (a) order (b) regulate (c) control (d) audit
- Q8 It was a great relief to Charlie when he realized that he had come to the end of his agreement with the bank and there was only one payment left.
- (a) extraordinary (b) upstanding
(c) outstanding (d) standing
- Q9 The building society sent a letter to all its savers and that there would be a reduction in the interest rate.
- (a) lenders (b) borrowers (c) loans (d) takers

- Q10 Shortly after the couple had bought their first house, they saw the number of bills rapidly.
(a) accentuate (b) aggravate (c) accumulate (d) access

Đề thi 53. Money Matters (3) (Các vản đề tiến tộ (3))

- Q1 The representative of the financial consultants assured her that the policy of the firm was that of complete
- (a) destiny (b) devotion
(c) commitment (d) attention
- Q2 There is no need to worry about the money side of the project because are available from the charity sponsoring us.
- (a) foundations (b) funds (c) findings (d) finds
- Q3 The present finance minister has adopted a very approach towards change and always follows a very cautious policy.
- (a) concerned (b) considering
(c) concerning (d) conservative
- Q4 As all advisers always do, she stressed that investing in this particular market had to be considered as a commitment over at least 10 years.
- (a) elongated (b) lengthy (c) long-term (d) longing
- Q5 The best way to develop an income for the future is to invest in a series of companies and in that way to build up a
- (a) suitcase (b) portfolio (c) folder (d) briefcase
- Q6 I strongly recommend investing in these shares because you will get a very good after only a few years.
- (a) reward (b) reprise (c) return (d) response

- Q7 The question is whether it is to sell up all your shares at this stage rather than wait to see how the market is next year.
 (a) wisdom (b) wise (c) wisely (d) wisest
- Q8 There is no question that the most important in that company is its youthful enthusiasm.
 (a) resort (b) resorted (c) resource (d) resorting
- Q9 If you want to make a good job of selling shares to the public, you must have an element of in your approach.
 (a) attacking (b) aggression (c) fighting (d) invasion
- Q10 It's a personal matter whether you choose stock from this company or from that because in the end it's an of mind.
 (a) advance (b) approach (c) attitude (d) angle

Đề thi 54. Money Matters (4) (Các vấn đề tiền tệ (4))

- Q1 There is one date you mustn't forget and that's the for sending in details of your earnings to the tax office.
 (a) headline (b) deadline (c) mainline (d) offline
- Q2 If you are self-employed, you must make sure that you the form indicating how much you have earned.
 (a) fill up (b) fill through (c) fill out (d) fill on
- Q3 If the department agrees that you have paid too much tax in the year, you will receive a in due course.
 (a) return (b) reply (c) response (d) refund

- Q4 Each month when you receive your pay, the employer a certain amount to pay towards your pension.
(a) withholds (b) withstands (c) withdraws (d) without
- Q5 When you take out a loan, you have to pay interest on the amount you
- (a) own (b) lend (c) owe (d) take
- Q6 In the tax office there will be a that holds all the documents and papers connected with you.
(a) file (b) box (c) book (d) container
- Q7 There is quite a heavy financial attached to any action that involves late payment of taxes.
(a) punishment (b) pain (c) restriction (d) penalty
- Q8 Under the new regulations you can agree yourself to the tax you have to pay on the income over the previous year.
(a) figure (b) calculate (c) add (d) amount
- Q9 As the couple had a account, the money to pay the mortgage was taken from there.
(a) joint (b) united (c) unified (d) joined
- Q10 You can decide, if you so wish, to your right to take your pension at an earlier date.
(a) give in (b) give up (c) give out (d) give off

**Đề thi 55. Money Slang Expressions (Những thành ngữ tiếng
lóng về tiền tệ)**

- Q1 Mary: Did you know there are of slang words for money, like bread for example?
(a) many (b) piles (c) loads (d) buckets
- Q2 John: I suppose there are when you to think about it — like dough, which is similar to your word bread.
(a) go (b) follow (c) take (d) come
- Q3 Mary: One of my is dosh. I like the sound of it.
(a) favourites (b) collections (c) favourable (d) specials
- Q4 John: Well if you're to sound. What about spondulicks?
(a) attending (b) referring (c) resorting (d) trying
- Q5 Mary: Yes, that's excellent. Another short sound that to me is brass.
(a) attracts (b) adheres (c) appeals (d) attains
- Q6 John: Another one that with jolly is the word lolly.
(a) sounds (b) strikes (c) hits (d) rhymes
- Q7 Mary: An expression which sounds very of course is filthy lucre.
(a) decadent (b) down (c) deep (d) divisive
- Q8 John: That's true and then there's that word that also has the same as something that's been stolen-loot.
(a) intention (b) signification
(c) meaning (d) sense

- Q9 Mary: The one that sounds very grand because it in a way the fact that it means money and that's the wherewithal.
 (a) protects (b) hides (c) places (d) holds
- Q10 John: Actually, I'm a little about this but I haven't any money to pay for the bus home. Do you think you could lend me some readies?
 (a) awkward (b) backward
 (c) unused (d) embarrassed

Đề thi 56. Online Marketing Campaign (Chiến dịch tiếp thị trên mạng)

- Q1 She was going to discuss the matter with her colleagues or her family.
 (a) but (b) yet (c) neither (d) either
- Q2 Our project team tried hard to think all the possible alternatives before making a decision.
 (a) of (b) at (c) by (d) as
- Q3 Timing can be crucial when you're considering launching a new online marketing campaign.
 (a) strongly (b) greatly (c) extremely (d) already
- Q4 Are you able to our conditions of delivery in line with our recent invoice?
 (a) except (b) expect (c) accept (d) access
- Q5 Fortunately for us we're finding our new internet division is showing an increased
 (a) prophet (b) profit (c) profitably (d) profits

- Q6 Following some recent research our engineers that our index system has scope for fast improvement.
(a) fined (b) finding (c) found (d) finds
- Q7 In our line of business it is vital to host our website on our own server of getting someone else to do it.
(a) except (b) but (c) besides (d) instead
- Q8 Before you employ new staff you should carry out a examination of their personal qualities and professional experience.
(a) careful (b) caring (c) carefulness (d) carefully
- Q9 Thanks to the high standards of service we offer our customers, we have been able to establish an excellent
(a) repute (b) reputable (c) reputation (d) reputedly
- Q10 An interactive website can save your organisation amounts of time and money that would otherwise be spent on correspondence.
(a) signify (b) significant
(c) significance (d) signification

Đề thi 57. Pay and Allowances (Lương và những khoản phụ cấp)

- Q1 On the of her ten years' service she immediately qualified for the extended annual leave of six weeks.
(a) base (b) basis (c) ground (d) foundation

- Q2 Although he knew it was a sensitive subject, his boss had to ask him the question about his drink problem.
(a) sincere (b) fragile (c) breakable (d) delicate
- Q3 At the interview each applicant was able to the level of remuneration they would be expecting to receive.
(a) negotiate (b) demonstrate
(c) apply (d) dispute
- Q4 Under the new arrangements coming into force soon all employees can decide what time to start and when to finish.
(a) malleable (b) shaped (c) flexible (d) bending
- Q5 According to the contract you are not for the new allowance until you have been with the company one year.
(a) allowed (b) illegible (c) selectable (d) eligible
- Q6 The only way you can hope to the level of your pay is to take on greater responsibility.
(a) rise (b) raise (c) arise (d) raze
- Q7 She is trying to get some form of to make up for the poor working conditions she had to put up with for all those years.
(a) cooperation (b) confirmation
(c) compensation (d) consideration
- Q8 Of course there is a little extra added to your salary because you will from the inner city allowance.
(a) increase (b) benefit (c) grow (d) develop
- Q9 The hourly for all part time clerical assistants has gone up by 40% since 2000.
(a) wage (b) validity (c) recompense (d) value

- Q10 Remember when you stop work and, you will be able to receive the company pension.
(a) return (b) retreat (c) respite (d) retire

Đề thi 58. Planning a Business (Lập kế hoạch kinh doanh)

- Q1 It is essential before starting a business to work on a plan to problems later on.
(a) escape (b) endure (c) avoid (d) enter
- Q2 The biggest in business can be eliminated if you have sufficient capital to start with.
(a) scene (b) risk (c) encounter (d) harm
- Q3 Even when the economic situation is, there is always present the need for planning in a new business.
(a) mighty (b) huge (c) hefty (d) strong
- Q4 Whatever happens in the future there is absolutely no for good market research before you launch a new product.
(a) consideration (b) criterion
(c) substitute (d) contemplation
- Q5 Your concern is naturally the plan but don't forget your capital or your premises.
(a) firstly (b) primary (c) primarily (d) initially
- Q6 When people are considering whether to loan your new business a substantial sum, they are going to your potential.
(a) encompass (b) evolve (c) evaluate (d) enquire

- Q7 It is worthwhile as much market research information as possible before you work out your plan.
(a) including (b) snatching (c) grabbing (d) gathering
- Q8 Her next task was to have a meeting with the bank manager to that she had a secure enough plan to warrant a loan.
(a) declare (b) demonstrate
(c) state (d) announce
- Q9 There are certain weaknesses in your plan that need to be urgently if you are to succeed.
(a) affixed (b) acquired (c) addressed (d) attended
- Q10 Since the start of the business many new ideas have out of the original plan.
(a) developed (b) shown (c) gained (d) built

Đề thi 59. Product Improvement (Cải thiện sản phẩm)

- Q1 Before the product is put on the market, the company must whether it complies with safety standards.
(a) ask (b) calculate (c) ascertain (d) argue
- Q2 It is absolutely essential to do some thorough before you even think of putting a new product on the market.
(a) revision (b) research (c) repeat (d) return
- Q3 You have a to the public to ensure your toy products are suitable for children to play with.
(a) responsibility (b) concern
(c) attitude (d) behaviour

- Q4 The company is busy trying to the problems arising from the sudden drop in sales of their cosmetic products.
(a) answer (b) solve (c) discover (d) dissolve
- Q5 The job of the of this particular section is to train the members to deal politely with any complaints from the public.
(a) controller (b) organizer (c) supervisor (d) governor
- Q6 Inspiration has its place in any form of product development but at the same time you also need to adopt some kind of approach.
(a) systematic (b) thematic (c) automatic (d) emblematic
- Q7 A approach to new ideas is to be welcomed but you do need a strong element of imagination as well.
(a) physical (b) fundamental
(c) judgmental (d) logical
- Q8 Since 1993 or if you like within the last, there have been many products that have failed because of poor marketing.
(a) period (b) decade (c) scale (d) time
- Q9 We would definitely like to the proposal you have presented to us with a view to including it in our current range of products.
(a) discover (b) uncover (c) examine (d) reflect
- Q10 As we have enough money in our present budget, we are happy to launch this new product in the nature of an
(a) enterprise (b) experiment
(c) undertaking (d) exception

Đề thi 60. Quality Control (Kiểm soát chất lượng)

- Q1 The reason why I always buy my clothes at this store is because all the they sell are of very high quality.
(a) types (b) species (c) brands (d) standards
- Q2 Before these articles leave the factory to be forwarded to the retailer, each one is thoroughly
(a) seen (b) looked at (c) appraised (d) inspected
- Q3 The advantages of working for this company is that all employees themselves as a member of the team.
(a) believe (b) think (c) perceive (d) hold
- Q4 If for any reason customers do not like the item they have bought, they always and get a refund.
(a) hold it back (b) take it back
(c) keep it back (d) give it back
- Q5 The great thing about this particular material is that however much you screw it up, it never
(a) wrinkles (b) twists (c) turns (d) folds
- Q6 The company insists that all their products are in respect of their quality, specification and look.
(a) actual (b) identity (c) typical (d) uniform
- Q7 This is the department for children's clothes and each is marked with the recommended age range.
(a) cloth (b) garment (c) clothing (d) clothe

- Q8 The sole purpose of this jacket is to water and if you wear it in the rain and still get wet, it's useless.
 (a) reject (b) repulse (c) repel (d) return
- Q9 The whole look of the shop front is by the introduction of bright colours.
 (a) engrossed (b) enlarged
 (c) enveloped (d) enhanced
- Q10 These pots are being sold as seconds because each one has a slight in the glaze.
 (a) defect (b) mistake (c) error (d) faulting

ĐỀ THI 61. Super Supermarkets (Các siêu thị siêu cấp)

- Q1 If you ask someone for their on supermarkets as opposed to the small corner shop, you will get varying replies.
 (a) standing (b) stander Yo (c) stance (d) status
- Q2 The first question you have to ask is who are the customers that they are each trying to
 (a) target (b) hit (c) aim (d) deliver
- Q3 When you tell the inhabitants of a small village that the little local store is going to close, many will express
 (a) dispute (b) disdain (c) dislike (d) dismay
- Q4 There will naturally be in the various sections of the community as to the benefits or disadvantages of losing the little store.
 (a) cuts (b) splits (c) slices (d) pieces

- Q5 Of course we all get with endless leaflets through the door telling us of bargains at the local supermarket.
(a) plagued (b) attacked (c) stormed (d) bothered
- Q6 Big discussions take place in the area as to whether a supermarket will come to the area and waiting for the outcome can be quite for the small shop owner.
(a) nerve killing (b) nerve hurting
(c) nerve racking (d) nerve splitting
- Q7 Inquiries are held which seem to go on forever and you only wish that the procedure could be
(a) speeded through (b) speeded along
(c) speeded up (d) speeded in
- Q8 Protest meetings are held but invariably they end in a because they are not organized properly.
(a) disgrace (b) shambles (c) chaos (d) fall
- Q9 Then the final result is announced that there is to be a between EASISHOP and GOSHOP, which will then become a super supermarket.
(a) joiner (b) combine (c) link (d) merger
- Q10 The confused customer is now in a terrible because in the old days there was just one brand of butter to buy and now there is a choice of 24.
(a) distress (b) disturb
(c) dilemma (d) disturbance

Đề thi 62. Taxes (Các khoản thuế)

- Q1 If you are self-employed, it is your responsibility to how much tax you should legally pay.
(a) consider (b) complete (c) correct (d) calculate
- Q2 I had a letter from the office of the Collector of Taxes telling me that I had to pay back all the money I over the last 3 years.
(a) due (b) indebted (c) owed (d) owned
- Q3 The arrangement they have is that all the money that has to be paid in tax out of their earnings comes from their account.
(a) joined (b) conjoined (c) joined up (d) joint
- Q4 Under the current legislation if you are late in paying your taxes, then you have to face a financial
(a) penalty (b) punishment (c) pain (d) penalize
- Q5 He is in a terrible rush to complete his tax returns by Tuesday otherwise he won't be able to reach the
(a) dead end (b) deadline (c) dead date (d) dead stop
- Q6 It doesn't happen very often but I actually got some money from the tax office and with the I'm going to treat myself.
(a) remake (b) repeat (c) refund (d) respite
- Q7 Before you can claim any money back on overpayment of tax, you have to an application form.
(a) fill for (b) fill out (c) fill through (d) fill with
- Q8 You can elect, if you want, to transfer your tax free allowance to your
(a) spouse (b) sponsor
(c) spook (d) spokesperson

- Q9 Until it's clearly established which tax group you are in, your employer will be asked to a certain amount of your pay.
(a) withstand (b) without (c) withhold (d) withal
- Q10 There have been so many queries about his tax situation that there is now a huge containing the details in the office.
(a) full (b) filled (c) filling (d) file

Đề thi 63. Verbal Communication Skills (Các kỹ năng giao tiếp bằng lời nói)

- Q1 Remember that this happened first and was to the episode that happened afterwards.
(a) before (b) since (c) prior (d) previous
- Q2 As the police saw the accident themselves, the driver avoided the of having to give a detailed report.
(a) need (b) requirement
(c) indictment (d) necessity
- Q3 It's a complete waste of time over who was to blame, the main thing we have to do is decide what to do next.
(a) arguing (b) discussing
(c) repeating (d) considering
- Q4 It was easy to realise why the machine had stopped working since it was a direct of his failure to maintain it.
(a) complement (b) concern
(c) consequence (d) conviction

- Q5 I am completely confused as to why she did it and so it's not
to imagine why other people are mystified, too.
(a) definite (b) difficult (c) debatable (d) decided
- Q6 If you want to try and influence that political party it's best to
become a member yourself and then you can argue from the
.....
(a) entrance (b) beginning (c) side (d) inside
- Q7 I have great for them at this time because I have had a similar
experience.
(a) sincerity (b) sympathy (c) sorrow (d) sadness
- Q8 Feel free to visit anything of interest to you in the exhibition and
also you can of any of the refreshments available.
(a) retake (b) undertake (c) partake (d) intake
- Q9 Many of the people in the crowd were visibly crying because they
all with those who had lost relatives in the disaster.
(a) resented (b) regretted
(c) rejoined (d) sympathized
- Q10 I assure you that you will have no problem with the task because
it's as easy can be.
(a) as (b) than (c) and (d) it

ĐỀ THI 64. Ways of commenting (Những cách bình luận)

- Q1 If you want my honest opinion, I thought the play was
(a) litter (b) dust (c) waste (d) rubbish

- Q2 It was quite a good film but I thought the characters were a bit like
- (a) paper (b) cardboard (c) plastic (d) material
- Q3 It's quite a nice car but there was not very much in the back.
- (a) area (b) limit (c) room (d) fullness
- Q4 She's pleasant enough but not very pretty. In fact I'd say she was rather
- (a) plain (b) straight (c) simple (d) casual
- Q5 The first time you see the view you can't believe it. It almost takes your breath
- (a) out (b) over (c) under (d) away
- Q6 I sat through the concert feeling really bored and sleepy and had to stop myself from several times.
- (a) gaping (b) yawning (c) stretching (d) crying
- Q7 It was one of the most embarrassing moments of my life and I just wanted the ground to up and swallow me.
- (a) ease (b) throe (c) open (d) crack
- Q8 In my opinion no one in their right mind would ever go and pay to see a play that.
- (a) as (b) same (c) more (d) like
- Q9 The room was good, the bed was comfortable and the service was excellent but the hotel food left a lot to be
- (a) required (b) desired (c) demanded (d) included

- Q10 To be perfectly honest with you I think that this is the best test I've ever taken in my entire
- (a) life (b) days (c) duration (d) stay

Đề thi 65. Ways of disagreeing (Những cách không tán thành)

- Q1 I'll have to company with you there, I'm afraid.
(a) separate (b) divide (c) part (d) leave
- Q2 There's no way I can that.
(a) incline (b) consume (c) indicate (d) accept
- Q3 We'll have to agree to over that.
(a) differ (b) differentiate (c) deny (d) decide
- Q4 Don't even think about it! I can't possibly take that on
(a) deck (b) place (c) board (d) position
- Q5 No matter how you are, I won't change my mind.
(a) perceptive (b) perverse (c) pernicious (d) persuasive
- Q6 You can't talk until the come home. I won't accept that scheme.
(a) dogs (b) cows (c) cats (d) hens
- Q7 Sorry the subject is now
(a) closed (b) locked (c) done (d) completed
- Q8 I regret I have no choice but to reject the plan out of
(a) power (b) court (c) hand (d) grip

- Q9 No matter how much you object, I am I am right and you're wrong.
 (a) convicted (b) convinced (c) conducted (d) concerned
- Q10 You might as well admit it! You haven't a to stand on.
 (a) foot (b) arm (c) hand (d) leg

Đề thi 66. Ways of disapproving (Những cách không ủng hộ)

- Q1 There is no way that I can agree to you early today.
 (a) submitting (b) renouncing
 (c) leaving (d) departing
- Q2 I must object and make it clear that I am totally any measures that suggest changes to the original scheme.
 (a) up (b) without (c) against (d) off
- Q3 He has the of always rejecting any idea that will change the current arrangements.
 (a) habit (b) custom (c) task (d) job
- Q4 I cannot condone that sort of in my establishment and would ask you to remember that in future.
 (a) routine (b) manners (c) going (d) behaviour
- Q5 I have no choice really but to turn your recent proposal because it is completely unworkable.
 (a) off (b) over (c) down (d) across
- Q6 They can't possibly go with your suggestions because it will involve too much expenditure.
 (a) over (b) along (c) in (d) above

- Q7 Quite honestly I'd have to be out of my to sanction what is a crazy proposition.
 (a) sense (b) balance (c) thought (d) mind
- Q8 When her father discovered that his daughter wanted to marry a pop singer, he decided to put every in their way to prevent the marriage.
 (a) obstacle (b) burden
 (c) impediment (d) problem
- Q9 He told me there was definitely no that I would pass my examination until I did some work.
 (a) occasion (b) chance
 (c) opportunity (d) time
- Q10 You could tell by the he refused to smile that he didn't like the story.
 (a) method (b) plan (c) way (d) path

Đề thi 67. Ways of greeting (Những cách chào hỏi)

- Q1 Great to see you again. I haven't seen you ages.
 (a) by (b) from (c) of (d) for
- Q2 Welcome to our house. Come in and make yourself
 (a) comfortable (b) easy (c) relaxing (d) comforting
- Q3 How do you do? I don't think we've met
 (a) after (b) since (c) then (d) before
- Q4 Hi Mary. Where have you been yourself all this time?
 (a) discovering (b) hiding (c) finding (d) looking

- Q5 Good morning, sir. I hope you will have an enjoyable in our hotel.
(a) stay (b) halt (c) stop (d) sojourn
- Q6 Good evening to you all. Let me find you a near the window.
(a) corner (b) angle (c) table (d) part
- Q7 How are you, David.? I must you're looking very well.
(a) declare (b) recite (c) state (d) admit
- Q8 Hello there. I just don't believe it. You haven't changed a since we last met.
(a) bit (b) piece (c) little (d) section
- Q9 Ah, you must be Mary's husband. Do come in and everyone.
(a) see (b) look (c) find (d) meet
- Q10 Here you are at last! I hope your here wasn't too horrible.
(a) travel (b) journey (c) trip (d) voyage

Đề thi 68. Ways of showing anger (Những cách thể hiện sự tức giận)

- Q1 I've had just as much as I can from you.
(a) find (b) lean (c) stomach (d) point
- Q2 You do that again and I'll your head off.
(a) consume (b) devour (c) munch (d) bite
- Q3 I'm sorry but I can't take any more. I'm afraid I've reached point.
(a) screaming (b) crying (c) howling (d) shouting

- Q4 You just touch that piece of paper and I'll kill you.
(a) attempt (b) dare (c) try (d) endeavour
- Q5 How many more times do I have to it to you, stupid?
(a) restrain (b) render (c) repeat (d) resign
- Q6 I know you find this highly amusing but to me it's no matter.
(a) chortling (b) chuckling (c) grinning (d) laughing
- Q7 I'm warning you. I can take just that much and more.
(a) any (b) no (c) some (d) enough
- Q8 Everybody just get of my way and leave me alone.
(a) out (b) off (c) with (d) over
- Q9 Not another word from either of you. That's
(a) conclusive (b) final (c) ending (d) concluded
- Q10 Right. I'm leaving. You can do whatever you like. I couldn't care
(a) more (b) lesser (c) least (d) less

Đề thi 69. Ways of showing pleasure (Những cách thể hiện niềm vui)

- Q1 Now that's what I call absolutely
(a) perfect (b) finished (c) completed (d) ended
- Q2 You couldn't have made that drink better if you'd
(a) tested (b) trailed (c) required (d) tried
- Q3 What a delightful those flowers give off when you touch them.
(a) bloom (b) colour (c) scent (d) smell

- Q4 Words just me when I try to say how happy I am.
 (a) fail (b) miss (c) pass (d) fool
- Q5 I can say that I don't think I've ever enjoyed myself so much before.
 (a) surely (b) safely (c) clearly (d) notably
- Q6 There's really nothing like it, is there when you find you've all the answers to the test right?
 (a) found (b) seen (c) acquired (d) got
- Q7 The only problem with your cooking is that the more I eat, the more I want more.
 (a) any (b) all (c) some (d) no
- Q8 I must be because it's all too good to be true.
 (a) thinking (b) dreaming (c) sleeping (d) dozing
- Q9 Just let me try one more of your delicious chocolates and then I'll not to take any more.
 (a) promise (b) assure (c) confirm (d) affirm
- Q10 It's absolute here. I think I'll stay at this hotel one more week.
 (a) clarity (b) certainty (c) bliss (d) fortune

Đề thi 70. Ways of thanking (Những cách cảm ơn)

- Q1 Words can't possibly how grateful I am for what you have done.
 (a) detail (b) delineate (c) underline (d) express

- Q2 Thank you so much for helping me. I really it.
(a) accept (b) agree (c) appreciate (d) deserve
- Q3 A thousand thanks for all your hard work. I shall never it.
(a) forego (b) forget (c) foretell (d) forbid
- Q4 They showed their great gratitude by sending us a large of money.
(a) sum (b) packet (c) box (d) bundle
- Q5 Thank you for all you've done from the of my heart.
(a) base (b) foundation (c) end (d) bottom
- Q6 I'm sending this bunch of flowers as a small of my thanks and appreciation.
(a) piece (b) token (c) counter (d) emblem
- Q7 How can I thank you enough for all you've done?
(a) entirely (b) probably (c) possibly (d) exactly
- Q8 On the watch they gave him were the words: gratitude for 40 years loyal service.
(a) at (b) of (c) by (d) in
- Q9 It's very difficult for children to their gratitude for what their parents have done for them.
(a) show (b) initiate (c) enclose (d) refer
- Q10 Look upon this as a of thank you present for all your endeavours on our behalf.
(a) type (b) sort (c) sign (d) species

Đề thi 71. Ways of threatening (Những cách đe dọa)

- Q1 If I've you once, I've done it a hundred times. Don't do it!
(a) spoken (b) said (c) told (d) mentioned
- Q2 I'll give you just one more and after that, you'll be in real trouble.
(a) go (b) occasion (c) time (d) chance
- Q3 I'm telling you loud and that you really must get it right this time.
(a) bright (b) clear (c) simple (d) obvious
- Q4 She told him that if his manners didn't, he would be sent home.
(a) approve (b) disprove (c) disapprove (d) improve
- Q5 He agreed because he said it was like having a gun held to his
(a) nose (b) eye (c) head (d) foot
- Q6 I'll lend you money for the very last time because after that you're on your
(a) own (b) self (c) side (d) back
- Q7 I can't tell you how lucky you've been this time but just till next time.
(a) attend (b) wait (c) expect (d) delay
- Q8 I'm prepared to your mistake on this occasion but I can't ever do it again.
(a) oversee (b) overtake (c) overhear (d) overlook

- Q9 If you leave me now, you don't to come back.
(a) need (b) require (c) demand (d) order
- Q10 Let me put it simply one more incident like that and you're out on your!
(a) eye (b) nose (c) ear (d) head

Đề thi 72. Working Well (Làm việc siêng năng)

- Q1 The boss was appointed in the hope that she would be able to results.
(a) find (b) seek (c) achieve (d) manage
- Q2 In the very beginning she had a meeting with all the staff, which turned out to be extremely
(a) productive (b) producing (c) produced (d) production
- Q3 Although many people wanted to remain to her predecessor, they soon started to respect her style of management.
(a) trusting (b) believing (c) attached (d) loyal
- Q4 At the first series of interviews the question was whether to appoint a newcomer or a current employee.
(a) project (b) promote (c) proffer (d) protect
- Q5 The decision was finally taken that appointments should be based purely and simply on
(a) marvel (b) mandate (c) merit (d) mastery
- Q6 There was a new spirit in the company and for the first time in ages staff at last felt they were being
(a) valued (b) valuable (c) valuing (d) valid

- Q7 Employees were beginning to receive for the hard work that they had been doing.
 (a) respect (b) referral (c) recognized (d) recognition
- Q8 It soon became apparent that under the new management people were also starting to some of their free time to the company.
 (a) donate (b) deliver (c) contribute (d) convert
- Q9 Some of the longest serving staff actually looked to coming into work.
 (a) on (b) about (c) through (d) forward
- Q10 At the end of her first year it was to everyone that as the new boss she had been totally accepted.
 (a) obvious (b) granted (c) taken (d) thought

Đề thi 73. A good real estate rental market (Một thị trường cho thuê bất động sản khả quan)

- Q1 Ray Alcorn of Park Real Estate Inc remarks that real estate is a capital-intensive industry, and its health rises and falls with capital availability; currently the capital markets are so with cash, they can't find a place for it all.
 (a) flood (b) fluid (c) flush (d) full
- Q2 Boom times typically engender oversupply of product, but construction prices have skyrocketed due to natural disasters and rising commodity prices, which has new building in all property types.
 (a) ameliorated (b) mollified
 (c) tempered (d) transformed

- Q3 Rising consumer interest rates will further slow consumer purchasing and the housing market, and may produce the desired soft
- (a) dealing (b) ending (c) landing (d) spending
- Q4 Historically, contractions in capital have a negative effect on valuations, and current from government regulators aiming to trim commercial banks' real estate loan exposure are worrisome.
- (a) groundings (b) grumblings
(c) ramblings (d) rumblings
- Q5 Global markets are literally awash in capital, all of it seeking yield and stability; fortunately, commercial real estate offers both, and even if banks are constrained there is a of capital to fill the void.
- (a) cache (b) niche (c) surfeit (d) surplus
- Q6 Construction costs have gone through the in the past year due to natural disasters and increased commodity prices.
- (a) budget (b) gauntlet (c) roof (d) stock
- Q7 High construction costs and condo conversions have reduced new supply and a slowing housing market increases rental demand, so owners can now flex their muscles with rent increases, and those who bought at high valuations may yet get the
- (a) brush off (b) cat's meow
(c) door prize (d) last laugh

- Q8 Areas with declining employment and population will experience an acceleration of those trends, and investors will not acquire properties in such markets without good reason to believe a comeback is in the
- (a) off chance (b) offer (c) offering (d) offering
- Q9 Retail properties will suffer as owners rediscover risk as a component of value, but most of these assets are owned by well-capitalized private equity groups that can easily the storm.
- (a) keep up with (b) ride out
(c) sail into (d) wriggle out of
- Q10 Acquisition of stabilized properties at low cap rates with little potential for rent growth is a sure for below market returns.
- (a) receipt (b) recipe (c) recipient (d) reward

**Đề thi 74. A Quick History of Advertising (Sơ lược về lịch sử
quảng cáo)**

- Q1 Encarta's History of Advertising notes that have found evidence of advertising dating back to the 3000s BC, among the Babylonians.
- (a) anthropologists (b) archaeologists
(c) paleontologists (d) prehistorians
- Q2 One of the first known methods of advertising was the outdoor display, usually an sign painted on the wall of a building.
- (a) eye-arresting (b) eye-catching
(c) eye-stopping (d) eye-taking

- Q3 An outdoor advertisement in Rome offers property for rent, and one found painted on a wall in Pompeii calls the attention of travelers to a tavern.
(a) excavated (b) exhumed (c) extracted (d) extricated
- Q4 In medieval times word-of-mouth praise of products gave rise to a simple but effective form of advertising, the use of so-called town
- (a) announcers (b) criers (c) heralds (d) plaintiffs
- Q5 These were citizens who read public notices aloud and were also employed by merchants to shout the of their wares.
(a) places (b) portions (c) praises (d) prices
- Q6 Although graphic forms of advertising appeared early in history, printed advertising made little until the invention of the movable-type printing press by German printer Johannes Gutenberg about 1450.
(a) coverage (b) headway
(c) impression (d) profit
- Q7 In the United States, the advertising profession began in Philadelphia, Pennsylvania, in 1841, when Volney B. Palmer up shop as an advertising agent, the forerunner of the advertising agency.
(a) opened (b) set (c) started (d) took
- Q8 The introduction of radio created a new opportunity and by the end of the 1920s, advertising had established itself in radio to such a(n) that advertisers were producing many of their own programs.
(a) amount (b) extent (c) range (d) volume

Q9 The early 1930s in dozens of radio dramatic series that were known as soap operas because they were sponsored by soap companies.

- (a) escorted (b) showed (c) ushered (d) welcomed

Q10 Television had been introduced in 1940, but because of the high cost of TV sets and the lack of programming, it was not immediately

- (a) embraced (b) enjoyed
(c) patronized (d) popularized

Đề thi 75. Accountants (Kê toán viên)

Q1 Most accounting positions require a bachelor's degree in accounting or a related field or combination of education and experience.

- (a) an attained (b) a calculated
(c) a curricular (d) an equivalent

Q2 Many companies want graduates with a master's degree in accounting, or a master's degree in business administration with in accounting.

- (a) a concentration (b) an expertise
(c) a major (d) a specialty

Q3 Some schools offer students a chance for hands-on experience with part-time programs in accounting or commercial firms.

- (a) internship (b) practice (c) study (d) tutorial

Q4 Accountants help make sure that a firm is run efficiently, that its records are maintained accurately, and that its taxes are paid properly and in a manner.

- (a) controlled (b) courteous (c) formal (d) timely

- Q5 Nowadays, accountants are the services they offer with budget analysis, investment planning, and IT consulting.
- (a) broadening (b) lengthening
(c) opening (d) reformatting
- Q6 accountants, many of whom are CPAs, generally have their own companies or work for major accounting firms.
- (a) Graduate (b) Professional
(c) Public (d) Senior
- Q7 Some accountants specialize in accounting — investigating white-collar crimes such as securities fraud and embezzlement.
- (a) criminal (b) forensic
(c) police (d) undercover
- Q8 Many work closely with law enforcement officers and lawyers during investigations and often appear as witnesses during trials.
- (a) expected (b) expert (c) known (d) respected
- Q9 accountants record and analyze the financial information of the firms in which they are employed.
- (a) Business (b) Internal
(c) Licensed (d) Management
- Q10 Government accountants work in the public, maintaining and monitoring the recordkeeping of government departments and agencies.
- (a) arena (b) domain (c) quarter (d) sector

Đề thi 76. Accounting Information Systems (Các hệ thống thông tin kế toán)

- Q1 Accounting information systems are a part of an organization's day-to-day operations.
(a) vigorous (b) virtual (c) visceral (d) vital
- Q2 Prices can vary from customized multimillion dollar systems to software that costs less than \$100.
(a) prefabricated (b) preinstalled
(c) prepackaged (d) prepared
- Q3 Customization allows for a good fit to the business's needs, smooth with other internal systems, and the ability to implement special security measures.
(a) insertion (b) intercalation
(c) interfacing (d) interference
- Q4 Advantages of non-custom software include low cost, immediate availability, quality, documentation on data flow, good compatibility with external systems, and from the vendor.
(a) advice (b) advise (c) support (d) supply
- Q5 Disadvantages include lack of features, paying for features, and risk of vendor availability.
(a) undesirable (b) unexpected
(c) unordered (d) unwanted
- Q6 Good accounting systems allow users to run informal reports such as accounts receivable or to keep track of inventory.
(a) aged (b) listed (c) timed (d) unpaid

- Q7 Accounting systems have to track in three business processes: order entry/sales, billing/accounts receivable/cash receipts, and purchasing/accounts payable/cash.
- (a) sequences (b) steps
(c) transactions (d) transfers
- Q8 The order entry/sales process sales data and records the information.
- (a) captures (b) contains (c) controls (d) copies
- Q9 This process starts with a customer order, which initiates a credit
- (a) card (b) check (c) rating (d) report
- Q10 After the customer is approved, the sales order department must let the warehouse know what goods to pick, and the shipping department needs to know that an order has been
- (a) filed (b) initiated (c) placed (d) sent

Đề thi 77. Agricultural Market Development (*Phát triển thị trường nông nghiệp*)

- Q1 The Food and Agriculture Organization of the UN advises that an efficient and adequate marketing system is a for agricultural diversification, providing better prices to producers and the availability of competitively priced produce to consumers.
- (a) precondition (b) precursor
(c) predecessor (d) preference
- Q2 Physical improvement is usually addressed in two ways: by providing improved market infrastructure (both urban and rural) and by improving rural roads.
- (a) access (b) paved (c) portage (d) state

- Q3 Rural markets form part of a trade network; they are normally arranged on a basis on specific weekdays and are commonly organised at a central place in a village or district centre.
 (a) ad hoc (b) casual (c) irregular (d) periodic
- Q4 Larger rural markets ('assembly markets') are found where greater quantities of produce are traded, either by the producers themselves or by traders, and are normally situated on main highways, or near to ferries and other local transport
- (a) axles (b) cores (c) nodes (d) rims
- Q5 wholesale and semi-wholesale markets are located within or near major cities (usually with populations exceeding 0.5 million).
 (a) Seasonal (b) Subsidized
 (c) Temporary (d) Terminal
- Q6 Retail markets directly serve consumers in main urban areas; although primarily retail, they may have some semi-wholesale functions, particularly if they allow producers to trade — in which case, they are often called markets.
 (a) direct (b) farmers' (c) open-air (d) produce
- Q7 Internal factors for change include increasing volumes of produce to be handled; alterations to commercial practices and trading patterns; and the of professional specialised wholesalers.
 (a) convergence (b) conveyance
 (c) emergence (d) reliance
- Q8 The main external causes for change are factors, including increase in population of a city as a result of migration and natural growth, population shifts within cities and moves to the suburbs, and changes in the location and nature of workplaces.

- (a) democratic (b) demographic
(c) geocentric (d) geographic

Q9 A common problem at both wholesale and retail levels is that the markets are viewed as tax rather than as means of facilitating the marketing of local produce: the marketing system is 'kidnapped' by municipalities, with the sole purpose of collecting taxes.

- (a) cattle (b) instruments
(c) utensils (d) wells

Q10 These factors all need to be taken into in identifying the best approach to market development.

- (a) acceptance (b) account
(c) calculation (d) considerateness

Đề thi 78. Annual Report (Báo cáo thường niên)

Q1 Our annual report was to the shareholders on 31 March.

- (a) submerged (b) submitted
(c) subordinated (d) subtracted

Q2 Turnover remained constant through the year.

- (a) annual (b) fiscal (c) physical (d) revenue

Q3 Profits declined sharply with the devaluation of the

- (a) banknotes (b) change (c) currency (d) money

Q4 Sales fell gradually in the first two quarters, but in the second half of the year.

- (a) realigned (b) recalled (c) recovered (d) resisted

- Q5 Costs reached in April.
 (a) an acme (b) an apex (c) a climax (d) a peak
- Q6 Demand rose sharply after our major competitor went into
 (a) bankruptcy (b) export (c) receiver (d) difficulty
- Q7 Overhead levelled off when utility charges were by the government.
 (a) cancelled (b) frozen (c) given (d) tapped
- Q8 Prices were raised with the introduction of our new of widgets.
 (a) batch (b) line (c) manager (d) team
- Q9 Output up with demand.
 (a) followed (b) kept (c) made (d) put
- Q10 Although the company's overall was weak, its bottom line was still in the black.
 (a) action (b) activity
 (c) performance (d) progress

Đề thi 79. Asset Classes (Các lớp về động sản)

- Q1 Cathy Smart and the investment analysts at 401k Forum help you get down to the with this article about the different asset classes.
 (a) baseline (b) basement (c) basics (d) basis
- Q2 Asset classes are the categories that your different investments into — such as cash, bonds, large-cap stocks, small-cap stocks, and international stocks.
 (a) fall (b) fan (c) sift (d) sort

- Q3 Studies have shown that the key to successful investing is to your wealth among different asset classes.
 (a) diverge (b) expand (c) range (d) spread
- Q4 Market capitalization (market cap) is a measure of the size and value of a company; to determine this, you simply multiply the number of the company's shares of stock by the market price of one share.
 (a) corporate (b) individual
 (c) open market (d) outstanding
- Q5 Market capitalization is important because history has shown us that the stocks of companies with different market caps differently in terms of return and risk.
 (a) behave (b) comply (c) gain (d) operate
- Q6 Cap-size shift: mid-cap stocks may have once been defined as large cap, but fell out of with investors.
 (a) concern (b) favor (c) line (d) satisfaction
- Q7 Mid-cap stock performance usually falls somewhere in between the returns of their large- and small-cap
 (a) companions (b) counterparts
 (c) replicas (d) surrogates
- Q8 However, mid- and small-cap stock returns tend to be more than the returns of large-cap stocks.
 (a) vaporous (b) volatile
 (c) voluminous (d) voracious

Q9 If a smaller company loses a few key executives, or if the economy takes a for the worse, it only takes a few nervous investors to cause the stock to drop drastically.

- (a) dive (b) path (c) step (d) turn

Q10 can reduce your risk and help protect your investment: if one asset class in your portfolio is performing poorly, there's a chance that another asset class within your portfolio will be performing well.

- (a) Departmentalization (b) Differentiation
(c) Distribution (d) Diversification

Đề thi 80. Auditing (Kiểm toán)

Q1 The purpose of an audit is to gather and evaluate evidence in order to form an opinion on the of a company's financial statements.

- (a) rationality (b) realization
(c) reliability (d) responsibility

Q2 The audit is usually no more than a page in length and is attached to the financial statements.

- (a) report (b) response (c) result (d) review

Q3 Auditors are not responsible for the of the financial statements of an company.

- (a) evaluation (b) examination
(c) position (d) preparation

Q4 In the financial statements, the company implicitly states that all items, account balances and transactions are valid, complete and accurate.

- (a) essentially (b) generally (c) materially (d) precisely

- Q5 An error in is committed when the financial statements include an item that should not be included.
- (a) accuracy (b) auditing
(c) completeness (d) validity
- Q6 An error in is committed when the financial statements do not include an item which should be included.
- (a) accuracy (b) auditing
(c) completeness (d) validity
- Q7 An error in is committed when the financial statements include incorrect information about an item that should be included.
- (a) accuracy (b) auditing
(c) completeness (d) validity
- Q8 One of the principal goals of the auditor is to add to this assertion.
- (a) credentials (b) credibility
(c) creditworthiness (d) credulity
- Q9 Audit risk is the risk that the auditor expresses an inappropriate audit opinion when the financial statements are significantly
- (a) misstated (b) overstated (c) restated (d) understated
- Q10 In addition to the financial statements, the auditor also examines the company's internal procedures for effectiveness.
- (a) coherence (b) command
(c) control (d) correspondence

Đề thi 81. Auto Leasing (Cho thuê xe hơi)

- Q1 LeaseGuide.com author Al Hearn explains that automobile leasing is based entirely on the that you pay for the amount by which a vehicle's value depreciates during the time you're driving it.
- (a) concept (b) design
(c) image (d) observation
- Q2 Depreciation is the difference between a vehicle's original value and its value at lease-end (..... value), and is the primary factor that determines the cost of leasing.
- (a) remnant (b) reserve (c) residual (d) retained
- Q3 Generally, European and Japanese automobile have lower depreciation than American brands.
- (a) cars (b) logos (c) makes (d) trademarks
- Q4 Manufacturer's Retail Price (MSRP) is the full price for a vehicle as displayed on its window sticker, including optional packages and destination charges.
- (a) Sales (b) Standard (c) Stated (d) Suggested
- Q5 When you and your dealer sit down and agree on a lease price for a car, this becomes the cost, or "cap cost".
- (a) capitalized (b) car and package
(c) cash projected (d) contract approved
- Q6 Cap cost can be reduced by rebates, factory-to-dealer incentives, trade-in credit, or a cash payment; these are known as cap cost reductions.
- (a) down (b) first (c) key (d) prior

- Q7 When you lease, you're the leasing company's money while you're driving their car and they rightfully expect you to pay interest on that money, the same as with a loan.
- (a) binding over (b) nailing down
(c) running through (d) tying up
- Q8 This interest is expressed as a money factor, sometimes called lease factor, and is specified as a small number such as .00297.
- (a) decimal (b) denominator
(c) percentile (d) unrounded
- Q9 A good rule of: Lease money factors, converted to an annual interest rate, should be comparable to, if not lower than local new-car loan interest rates.
- (a) calculation (b) law (c) measure (d) thumb
- Q10 However, you may not qualify for great money factors unless if you have credit rating.
- (a) a guaranteed (b) a relevant
(c) a spotless (d) an unremarkable

Đề thi 82. Basic Electronics (Ngành điện tử cơ bản)

- Q1 Electronics is the study and utilization of systems that function by guiding electron flow in such as semiconductors.
- (a) contrivances (b) devices
(c) pieces (d) servers
- Q2 Designing and building electronic circuits to solve problems is the mandate of electronics engineering.
- (a) parallel (b) practical (c) partial (d) production

- Q3 Research into innovative semiconductor technology and applications is considered a of physics.
- (a) branch (b) responsibility
(c) segment (d) subsidiary
- Q4 Electronic circuits are mainly used to control, process and distribute information, and for the and distribution of electric power.
- (a) commutation (b) contamination
(c) conversation (d) conversion
- Q5 These two purposes rely on the creation and detection of electromagnetic and electrical currents.
- (a) fields (b) floors (c) grounds (d) surfaces
- Q6 The rapid modern advancement of electronics began in with the introduction of the radio.
- (a) earnest (b) enthusiasm
(c) secret (d) sincerity
- Q7 There are three divisions to an electronics system, an example of which is a television
- (a) box (b) case (c) kit (d) set
- Q8 First, the input is a broadcast signal either received by its antenna or in through a cable.
- (a) cued (b) fed (c) led (d) sped
- Q9 Second, processing circuits inside the TV the brightness, colour and audio data from this signal.
- (a) contract (b) detract (c) extract (d) retract

- Q10 Third and last, its output apparatus, a cathode ray tube, changes the electronic signals into a image on its screen.
- (a) vague (b) valuable (c) viable (d) visible

Đề thi 83. Basic Investment Types (Những loại đầu tư cơ bản)

- Q1 Common shareholders have the right to elect directors, to vote on certain corporate matters, and to share in any assets of the company if it is wound up.
- (a) reclaimed (b) released (c) relevant (d) residual
- Q2 Common shareholders are the last to claim assets in cases of
- (a) dissolution (b) insolvency (c) insurgency (d) resolution
- Q3 Preferred shareholders may have no voting rights, but special features on redemption or of preferred shares into common shares exist in many cases.
- (a) conversion (b) merging
(c) morphing (d) transformation
- Q4 U.S. Savings Bonds are backed by the general credit and taxation powers of the federal government, so there is virtually no risk of.....
- (a) bankruptcy (b) default
(c) depression (d) retraction
- Q5 A bond is a loan by an investor to the government or a company, which generally promises to pay a specified rate of interest and to repay a certain amount, the value of the bond, at maturity.
- (a) base (b) face (c) initial (d) official

- Q6 Certificates of Deposit (CDs) are short-term, interest-bearing savings certificates issued by banks or brokers, bearing a maturity date and a specified interest rate; they can be issued in any
- (a) condition (b) denomination
(c) jurisdiction (d) nation
- Q7 Money-market mutual funds (MMMF) pool money from large numbers of investors and use it to buy short-term investments, such as T-Bills and commercial
- (a) blocks (b) contracts (c) paper (d) stock
- Q8 The returns on mutual funds depend on the fund's investment objectives, described in its, and its success in achieving them.
- (a) articles of incorporation (b) leaflets
(c) prospectus (d) submissions
- Q9 funds are much like mutual funds, but shares are not issued or redeemed on an ongoing basis; a set number of shares are issued and then listed on an exchange for trade among investors.
- (a) Closed-end (b) Finite (c) Limited (d) Short-line
- Q10 Options give the holder the right to buy ('call' option) or sell ('.....' option) a security at a specific price for a specific period of time.
- (a) offer (b) place (c) put (d) vend

Đề thi 84. Budgeting (Lập ngân sách)

- Q1 Budgeting is a combination of mathematics and guesswork: some are precisely known, while others are less clear.
- (a) factions (b) factors (c) fallacies (d) fractions

- Q2 Every company should prepare a complete budget and constantly its performance against that budget.
(a) match (b) merge (c) mirror (d) monitor
- Q3 Any variation from a budget should be investigated and explained, and action should be taken to correct any problems.
(a) planned (b) potential (c) practiced (d) prompt
- Q4 When you have set a budget, you should to it as much as possible, but revise it when necessary.
(a) stand (b) start (c) stick (d) stretch
- Q5 Budgeting itself can help a company reduce costs, because every item in it must be beforehand.
(a) certified (b) justified (c) ratified (d) rectified
- Q6 The wrong way to prepare a budget is to simply include everything at last year's level plus annual
(a) accrual (b) increment (c) inflation (d) investment
- Q7 Focus first on the largest costs, since they should have the greatest for reduction.
(a) potency (b) potential (c) prediction (d) projection
- Q8 Do not overestimate the sales for the budget period.
(a) conjectural (b) considered
(c) determined (d) projected

- Q9 Creating a(n) forecast requires estimating the expected monthly expenditures and matching those against the likely monthly income.
- (a) cash flow (b) current account
(c) operating (d) turnover
- Q10 Many companies maintain a budget, so that they are continually budgeting for this time next year.
- (a) floating (b) moving (c) rolling (d) shifting

Đề thi 85. Business Law (Luật kinh doanh)

- Q1 The Commission on European Contract Law recognizes that throughout Europe there is great interest in developing a common European and commercial law.
- (a) civil (b) corporate (c) individual (d) personal
- Q2 The efforts and money which it will cost to unify the private law will be repaid when it is there.
- (a) amply (b) annually (c) entirely (d) mainly
- Q3 In 1997, the Third Commission began to prepare rules on subjects which are common to contracts, torts and unjust enrichment, such as plurality of creditors and debtors, and of debts and claims.
- (a) advisement (b) alignment
(c) arrangement (d) assignment
- Q4 With a few exceptions the members of the Commission of European Contract Law have been academics, but many of the academics are also lawyers.
- (a) practical (b) practiced (c) practicing (d) practicum

- Q5 The Members have not been representatives of specific political or governmental, and they have all pursued the same objective, to draft the most appropriate contract rules for Europe.
(a) interests (b) liaisons (c) platforms (d) wings
- Q6 The Principles may be compared with the American Restatement of the Law of Contract, which consists of non-binding rules, or ".....".
(a) by law (b) false law (c) near law (d) soft law
- Q7 Some of the Principles of European Contract Law reflect ideas which have not yet in the law of any state.
(a) adopted (b) approached
(c) materialised (d) realised
- Q8 The Commission has made an effort to deal with those issues in contract which face business life of today and which may the trade.
(a) adhere (b) advance (c) advertise (d) advise
- Q9 The Council and the Commission of the EU have been invited to prepare new procedural legislation in border cases, in particular on those elements which are instrumental to a smooth judicial co-operation.
(a) beyond (b) both (c) cross (d) over
- Q10 It is envisaged that the general principles of the law of contracts provided in the PECL will be in what may eventually become a European Civil Code.
(a) imagined (b) instigated
(c) integrated (d) investigated

Đề thi 86. Business Letter Basics (Những vấn đề căn bản về thư kinh doanh)

- Q1 The first goal in writing a business letter is to get the recipient's
- (a) address (b) attention (c) services (d) trade
- Q2 One fundamental of effective writing is to put the key information at the beginning.
- (a) case (b) example (c) principle (d) situation
- Q3 Avoid down the beginning of the letter with abundant information of which the reader is already aware, however.
- (a) gearing (b) setting (c) weighing (d) writing
- Q4 Effective writing is reading that makes the recipient want to read further.
- (a) affected (b) effortless (c) effusive (d) offensive
- Q5 In writing commercial correspondence, it is important to employ a friendly yet efficient
- (a) feeling (b) mood (c) tense (d) tone
- Q6 Try to aim for a style, but without employing bad grammar, slang, or otherwise questionable English.
- (a) controversial (b) convenient
(c) conventional (d) conversational
- Q7 Be merciless in eliminating the that most people put into letters: it wastes the recipient's time and tries his or her patience.
- (a) backing (b) clouding
(c) complaining (d) padding

- Q8 A good business letter is simple and straightforward without being simplistic or
- (a) panoramic (b) paternal (c) patriotic (d) patronizing
- Q9 The conclusion or ending paragraph should bring the communication to a polite and close.
- (a) businesslike (b) interminable
(c) measurable (d) subtle
- Q10 Unfortunately, the ending paragraphs in much commercial correspondence employ wordy and overused phrases that detract from the letter's
- (a) contact (b) contract (c) extract (d) impact

Đề thi 87. Business Software Competitors (Những nhà cạnh tranh về phần mềm kinh doanh)

- Q1 Brian Moran writes in SQL Server Magazine (March 2005) that an interesting battle is taking between Microsoft and Oracle, two titans of the database world, and the prize is business-application software.
- (a) form (b) part (c) shape (d) stage
- Q2 Pricing for databases and prices for high-end business-application software can be entwined when a vendor controls both the business layer software and the database.
- (a) inevitably (b) inexorably
(c) inevitably (d) irrevocably

- Q3 Vendors who sell both have a lot more margin to with and can be a lot more creative about how they price a total package for customers.
(a) control (b) deal (c) play (d) sell
- Q4 Microsoft and Oracle are competitors in the database space; competition in other areas inevitably has an effect on their database competitions.
(a) febrile (b) fiendish (c) fierce (d) fleet
- Q5 Earlier this year, Oracle (the second largest provider of business application software) merged with PeopleSoft (the third largest provider), which had already J. D. Edwards (another major provider) back in 2003.
(a) engorged (b) gulped (c) inhaled (d) swallowed
- Q6 SAP is still the dominant provider, but Oracle's PeopleSoft acquisition is intended to grow the company's application division.
(a) flagging (b) shrinking (c) waxing (d) wilting
- Q7 So a series of acquisitions has led to a(n) in which SAP and Oracle share market leadership in the world of business application software.
(a) cartel (b) consortium
(c) monopoly (d) oligopoly
- Q8 At the same time, Microsoft has been slow but steady strides in building its own competitive offerings in this space.
(a) forming (b) making (c) stretching (d) taking

Q9 Microsoft has been on a buying..... since its purchase of Great Plains several years ago, acquiring Solomon and several other niche companies to stitch together the Microsoft Business Solutions Business Group.

- (a) binge (b) burst (c) spell (d) spree

Q10 The competition between Microsoft and Oracle isn't only about business software; both companies are to be platform companies.

- (a) starving (b) straining (c) stretching (d) striving

Đề thi 88. Cellular Telephones (Điện thoại di động)

Q1 All the world, cellular telephones are being used more and more.

- (a) about (b) around (c) in (d) past

Q2 Cell phones are hand-..... devices; they are also called wireless or mobile phones.

- (a) carried (b) crafted (c) held (d) made

Q3 Cell phones are with users because they are small, light and easily transported.

- (a) common (b) famous (c) popular (d) well-liked

Q4 Cellular telephones are actually little different than two-..... radios.

- (a) channel (b) party (c) path (d) way

Q5 A caller speaks into a cell phone, and it picks his or her voice, transforming the sound into radio waves.

- (a) at (b) out (c) over (d) up

- Q6 Then these radio waves are transmitted through the atmosphere until they meet a base station.
- (a) near (b) nearby
(c) nearly (d) neighborhood
- Q7 The station sends your phone call the standard telephone network, where it eventually reaches the receiver.
- (a) among (b) around (c) at (d) through
- Q8 Cell phones provide a vast array of these days, and new ones are being added all the time.
- (a) buttons (b) customers
(c) duties (d) functions
- Q9 When someone calls you, your cell phone receiver radio waves sent out by the base station.
- (a) collects (b) detects (c) elects (d) selects
- Q10 Inside your cell phone, these waves are converted into the sound of the caller's voice.
- (a) back (b) backward (c) forth (d) forward

Đề thi 89. Commercial Property (Thương mại bất động sản)

- Q1 According to NAREIT (Yungmann and Taube, 2001), property insurance coverage should be based on fair value, i.e., valuing assets at their current market values — actual, if available, or, if not.
- (a) comparative (b) previous
(c) projected (d) theoretical

- Q2 Much of the fair value debate has had a technical focus on how to place fair values on assets for which no market values
 (a) apply (b) compare (c) exist (d) obtain
- Q3 While the technical issues are important, the real driver should be improving for users of financial statements.
 (a) opacity (b) redundancy
 (c) translucency (d) transparency
- Q4 A single global standard will increase the of financial presentations, which currently vary considerably.
 (a) completeness (b) comprehension
 (c) consistency (d) control
- Q5 A comprehensive standard comparability across all types of financial institutions.
 (a) correlates (b) facilitates (c) initiates (d) legislates
- Q6 When accounting values for assets from their underlying market values, some managements take uneconomic actions to protect accounting performance measures.
 (a) detract (b) distract (c) diverge (d) divide
- Q7 For example, during the U.S. savings and loan crisis in the 1980s, many institutions assets with market values above book and continued to hold assets with book values above market.
 (a) sold off (b) sold out
 (c) underwrote (d) wrote off
- Q8 In hindsight, users of their financial statements were not well served by the accounting system at the time.
 (a) at hand (b) in place (c) on hold (d) underway

Q9 Fair value argue that measuring financial assets as close as possible to their true underlying economic values removes these perverse incentives.

- (a) presentations (b) proponents
(c) propositions (d) protocols

Q10 Users would also benefit from a clearer picture of the economic of the enterprise.

- (a) breath (b) health (c) heart (d) scene

Đề thi 90. Company Benefits (Các khoản trợ cấp của công ty)

Q1 Company benefits are often a significant portion of the employee's compensation

- (a) package (b) parcel (c) salary (d) set

Q2 When considering an offer, the candidate should examine any benefits offered by the employer.

- (a) preferred (b) prescriptive
(c) progressive (d) prospective

Q3 Generous benefits can contribute up to 35 or 40 percent to the compensation for a job.

- (a) overage (b) overall (c) overpaid (d) overseen

Q4 Health insurance is an important benefit; it is less expensive through the employer at rates than when taking it out on one's own.

- (a) department (b) division (c) group (d) team

- Q5 Should the employee become ill or have an accident, his or her medical is adequately covered.
(a) bandage (b) injury (c) repair (d) treatment
- Q6 Many US employers now help cover the expense of facilities in their communities.
(a) childcare (b) childhood (c) childish (d) childlike
- Q7 Another important benefit now often offered is flextime, which allows the employee to vary his or her working hours, within, each day.
(a) hours (b) limits (c) ranges (d) reasons
- Q8 On the other hand, fewer companies are offering pension plans that guarantee a fixed monthly sum to
(a) employees (b) layoffs (c) retirees (d) seniors
- Q9 Another benefit, the stock ownership plan, permits the employee to buy of the company's stock at subsidized prices.
(a) sections (b) segments (c) shares (d) slices
- Q10 is a work plan that permits the employee to work from his or her home.
(a) Telecommunicating (b) Telecommuting
(c) Teleconferring (d) Telejobbing

Đề thi 91. Conference Advice (Hội nghị tư vấn)

- Q1 Being a delegate at conferences and other gatherings is a valuable opportunity whether or not you present a
(a) gift (b) negotiation
(c) paper (d) presentation

- Q2 At such events, you will get an accurate of the current direction of the industry.
(a) opinion (b) rationale (c) sense (d) thought
- Q3 And if you are scheduled to give a talk, you will gain increased
(a) action (b) activity (c) honorarium (d) visibility
- Q4 Actually, it is not very important for you to attend any of the exhibitions.
(a) vended (b) vending (c) vendor (d) vent
- Q5 In order for you to be into your industry and its market, it is important for you to go to such events.
(a) plugged (b) posted (c) presented (d) proven
- Q6 The importance of conferences is not the seminars or workshops, but the refreshment breaks and chatting at the bar after the day is
(a) accumulated (b) cancelled (c) discussed (d) done
- Q7 The key feature of a conference is the chance to meet those whom you would not have met.
(a) elsewhere (b) ever (c) otherwise (d) outside
- Q8 Be sure to carry your business cards, and do not hesitate to cards with anyone you meet.
(a) change (b) charge (c) except (d) exchange
- Q9 And finally: do not forget to enjoy your host city: conference information packages often nearby attractions and sightseeing opportunities.
(a) delight (b) enlighten (c) limelight (d) spotlight

- Q6 Since new products are usually initially adopted by a few consumers and only spread later and gradually to the rest of the population, companies that introduce new products must be well financed so that they can stay until their products become a commercial success.
- (a) aboard (b) abreast (c) afloat (d) aloft
- Q7 It is important to please initial customers, since they will in turn influence many customers' brand choices.
- (a) consecutive (b) consequent
(c) subsequent (d) subservient
- Q8 Common sense suggests that if you buy a 64-ounce bottle of laundry detergent, you should pay less per ounce than if you bought two 32-ounce bottles; in practice, however, you often pay a size by buying the larger quantity.
- (a) discount (b) increase (c) percentile (d) premium
- Q9 Consumer surveys, as any kind of research, are vulnerable to: the wording of a question can influence the outcome a great deal.
- (a) ambiguity (b) bias (c) bigotry (d) weighting
- Q10 measures are occasionally used to examine consumer response; for example, advertisers may want to measure a consumer's level of arousal during various parts of an advertisement.
- (a) Paramedical (b) Physiological
(c) Psychiatric (d) Psychotic

Đề thi 93. Contracts and agreements (Hợp đồng và thỏa thuận)

- Q1 A contract is a agreement that is reached between two individuals or parties.
(a) bound (b) bounded (c) binding (d) boundary
- Q2 A contract between an individual and his or her employer is for the services s/he will provide in exchange for getting
(a) paid (b) serviced (c) employed (d) accrued
- Q3 a rental agreement to live in an apartment for one year is a kind of contract.
(a) Writing (b) Sketching (c) Signing (d) Stamping
- Q4 The tenant promises to pay a amount of rent, and in return, the realty agent promises to supply the accommodation.
(a) large (b) certain (c) sum (d) leased
- Q5 A customer into a contract each time s/he makes a purchase.
(a) goes (b) joins (c) becomes (d) enters
- Q6 A contract is initiated when a person makes an offer to buy something and the seller his or her offer.
(a) agrees (b) includes (c) accepts (d) signs
- Q7 In order for a contract to be completed, something of needs to be exchanged.
(a) worth (b) value (c) goods (d) interest
- Q8 A contract has been created when both the buyer and the seller have agreed that there will be some kind of
(a) consideration (b) service
(c) application (d) business

- Q9 Any contract that is made to buy or sell something that is is not enforceable under law.
(a) illogical (b) illegible (c) illegal (d) illegitimate
- Q10 A contract is required to be made by those who are legally capable, a condition called
- (a) capaciousness (b) capacity
(c) credence (d) credibility

Đề thi 94. Corporate Taxation (Thuế doanh nghiệp)

- Q1 Rob Norton, of eCompany Now and Fortune magazines, notes in the article quoted below that corporate taxes are among the least efficient and least of taxes.
(a) avoidable (b) defeatable
(c) defensible (d) reprehensible
- Q2 The tax is popular with the man, who believes, incorrectly, that it is paid by corporations.
(a) in the shop (b) in the street
(c) on the block (d) on the job
- Q3 The federal corporate income tax applies only to some businesses — those chartered as corporations — and not to partnerships or proprietorships.
(a) simple (b) single (c) sole (d) strict
- Q4 The federal tax is levied at three different rates on different of income: 15 percent on taxable income under \$50,000; 25 percent on income between \$50,000 and \$75,000; and 34 percent on income above that.
(a) brackets (b) components
(c) portions (d) segments

- Q5 A good reason that state and local corporate income taxes remain low is that corporations could easily out of states that imposed unusually high taxes.
- (a) reinstate (b) relegate (c) relocate (d) replace
- Q6 Except for emergency taxes in wartime, corporate profits were first taxed in 1909, when Congress a 1 percent tax on corporation income.
- (a) decided (b) enacted
(c) proscribed (d) retracted
- Q7 The Tax Reform Act of 1986 was designed to increase the share of federal revenues collected via the corporate income tax and to decrease the share from the income tax.
- (a) individual (b) personnel (c) private (d) single
- Q8 While the top corporate tax rate was cut, deductions for capital expenditures were severely, and as a result the effective tax rate for many corporations rose.
- (a) amended (b) curtailed
(c) examined (d) extended
- Q9 The central problem with the corporate income tax from an economic point of view is that, ultimately, only can pay taxes.
- (a) entities (b) companies
(c) people (d) some
- Q10 As early as the 17th century, Sir William Petty, one of the of modern economics, argued that a tax on the production and sale of commodities would eventually be shifted by producers to consumers, who would pay it in the form of higher prices.
- (a) planners (b) precursors
(c) predecessors (d) progenitors

Đề thi 95. Detecting Competition (Phát hiện sự cạnh tranh)

- Q1 Mark Henricks in Entrepreneur magazine (December 1999) warns that you should not count on friendly competition; if you do, your rivals might just steal your customers from under your
- (a) feet (b) files (c) nose (d) table
- Q2 Potential competitors for Sparks.com, an online retailer of real greeting cards, run the, from the corner gift shop to Amazon.com.
- (a) gambit (b) gamut (c) gannet (d) gauntlet
- Q3 That awareness was home during a recent meeting with executives of another company, supposedly to explore setting up a strategic alliance with Lindau's 70-person firm.
- (a) brought (b) carried (c) sent (d) taken
- Q4 "One of them laid down a briefcase and out popped one of our business plans from a year ago, which they had clearly obtained through we had not intended," recalls Lindau.
- (a) angles (b) channels (c) doors (d) mediums
- Q5 "Someone to whom we had given a copy of our business plan had shared it with our competition."
- (a) clandestine (b) confidential
(c) critical (d) cryptic
- Q6 Query vendors, customers, consultants and others who business with companies in and around your field to find out if and when new competitors are likely to emerge.
- (a) do (b) have (c) make (d) talk

- Q7 Lindau says venture capitalists represent a fruitful source for competitive information for her because due requires investors to research related businesses before backing a company.
- (a) deportment (b) determination
(c) diligence (d) discernment
- Q8 Companies that occupy spots on your value chain often understand your business and customers well enough to become rivals.
- (a) patent (b) patterned
(c) positive (d) potent
- Q9 Carefully firms that have mastered technology similar to yours, even if they appear to operate in distant sectors.
- (a) castigate (b) circumvent
(c) excoriate (d) scrutinize
- Q10 No one wins every sale, but if you start to lose sales to companies you've never heard of, you may be the birth of new and unexpected competitors, and your early warning system may be faulty.
- (a) feeling (b) noticing
(c) undergoing (d) witnessing

Đề thi 96. Dotcom Retail Stores (Cửa hàng bán lẻ Dotcom)

- Q1 Melissa Campanelli, a marketing and technology writer in Brooklyn, comments on the reasons for dotcoms to open a physical store to extend their life
- (a) lengths (b) lines (c) spans (d) streams

- Q2 In the traditional realm of business, you open a retail store first and then launch a website, but since the dotcom revolution, many surviving dotcoms that skipped that first step are realizing the benefits of opening a location.
- (a) brick-and-mortar (b) plaster-of-paris
(c) rock-solid (d) set-in-stone
- Q3 Anyone that has a business plan with a goal of e-commerce needs to that business plan with a retail reality.
- (a) augment (b) engineer (c) generate (d) offset
- Q4 "We realized very early that we could not exist purely as a dotcom," says Sal Perisano, of iParty Corp, "We knew we needed some terrestrial link, some reality other than a virtual company, to what we were doing."
- (a) belay (b) belie (c) bolster (d) brook
- Q5 Physical stores give your customers a more convenient way to return goods and try out products - two options analysts say are missing from Net stores.
- (a) rashly (b) roughly (c) sorely (d) stiffly
- Q6 Owning a store offers a natural flow into and out of the store, which allows an entrepreneur to gather names and begin direct-to-consumer marketing programs.
- (a) goods (b) pedestrian
(c) physical (d) traffic
- Q7 However, opening a retail store is an expensive
- (a) exploration (b) exposition
(c) imposition (d) proposition

- Q8 For those of you who lack the funding needed to open a retail store right now, try renting a in a local shopping mall.
(a) barrow (b) hut (c) kiosk (d) table
- Q9 If you do want to set up, you should do whatever you can to learn about launching and running a traditional retail business before you do so.
(a) business (b) operation (c) shop (d) store
- Q10 Your best is to determine ahead of time whether a multichannel strategy is a good move for your dotcom.
(a) bet (b) chance (c) effort (d) thought

Đề thi 97. Electronic Commerce (Thương mại điện tử)

- Q1 This paper by Derek Miers received critical when it was published in 1996, and the issues highlighted are just as relevant today.
(a) acclaim (b) applause
(c) attention (d) awareness
- Q2 Over recent years information technology has experienced an unprecedented degree of change, enabling the transformation of the basic of business.
(a) machinations (b) machines
(c) mechanics (d) mechanisms
- Q3 Within the next years we will see the emergence of secure, cost-effective electronic payment systems to these technologies.
(a) accent (b) accept (c) augment (d) augur

- Q4 Those waiting for clear signs of this new age before acting will forever be destined to observe from the
- (a) back seat (b) bleachers (c) caboose (d) sidelines
- Q5 The fundamental opportunity offered by the Internet is for suppliers to gain direct access to consumers without the attendant costs associated with the maintenance of physical distribution channels— people, bricks and
- (a) bats (b) concrete (c) mortar (d) sticks
- Q6 Markets and marketing concepts will change radically, driven by those companies who successfully the challenge.
- (a) forge through (b) rise to
(c) set up (d) take in
- Q7 11th-century Europe saw the emergence of credit-based banking systems and financial instruments such as bills of exchange, and these concepts remain with us, in their modified form,
- (a) day after day (b) nowadays
(c) to this day (d) up until today
- Q8 These basic concepts all modern forms of commerce.
- (a) overhaul (b) overspread
(c) underpin (d) underscore
- Q9 The rise of the Internet since the of the World Wide Web has provided an easy-to-use communication channel for businesses to contact current and potential customers.
- (a) advent (b) convention
(c) event (d) provenance

- Q10 The emergence of the Internet as a general communication channel has also given to the possibility of widespread electronic commerce.
- (a) hope (b) rise (c) thought (d) voice

Đề thi 98. Email Do's and Don't's (Những điều làm và không nên làm trong thư điện tử)

- Q1 Joan Lloyd, of Joan Lloyd & Associates, writes that email is a medium of communication for sheer convenience.
- (a) uncompered (b) undivided
(c) unequal (d) unparalleled
- Q2 However, she warns that it also carries many and even dangers in the office environment.
- (a) deadfalls (b) freefalls (c) pitfalls (d) pratfalls
- Q3 Delivering a negative message is difficult, even when it is spoken face-to-face; is almost guaranteed when it's received by email.
- (a) decisiveness (b) defensiveness
(c) derisiveness (d) discursiveness
- Q4 What's worse, email can be printed and saved: both parties will often haul out their "documentation" to prove how the other party has them.
- (a) decried (b) missed (c) reviled (d) wronged
- Q5 If you receive an email that you off, and your first reaction is to counterattack, don't; close it and wait 24 hours before you respond.
- (a) checks (b) fires (c) seizes (d) ticks

- Q6 Because the tone and are missing, it is more important to use friendly language, descriptive adjectives and carefully chosen words.
(a) inflection (b) intention (c) reflection (d) retraction
- Q7 If you don't consider how it will sound on the other end and take steps to shape the delivery so the meaning is understood, you could be doing control later.
(a) communication (b) courtesy
(c) damage (d) passion
- Q8 When I get a sloppy email, with poor punctuation, misspelled words or in lower case letters, it tells me the person just doesn't realize that what and how they write their credibility to others.
(a) denies (b) exaggerates
(c) telegraphs (d) underlines
- Q9 Email feels private, but it's anything
(a) at all (b) available (c) but (d) public
- Q10 Write every email for your boss's eyes: it's a great way to keep you honest and sensitive.
(a) politically (b) positively
(c) practically (d) probably

Đề thi 99. GAAP (Các nguyên tắc kế toán chuẩn)

- Q1 Generally Accepted Accounting Principles are a set of accounting approved by the professional accounting industry.
(a) standards (b) suggestions
(c) syllabuses (d) systems

- Q2 GAAP are a combination of rules set by policy boards and the commonly accepted ways of recording and reporting financial information.
- (a) authoritative (b) guideline
(c) optional (d) overriding
- Q3 They can become accepted either as a result of due or as a result of long term practice.
- (a) placement (b) polling
(c) procedure (d) process
- Q4 Accountants cannot express the opinion that financial statements are "in conformity with generally accepted accounting principles" if such information includes any from these principles.
- (a) departures (b) duplications
(c) projections (d) quotations
- Q5 After the Stock Market of 1929, the American Institute of Accountants introduced five broad principles of accounting which have won fairly general acceptance.
- (a) Bubble (b) Bust (c) Crash (d) Plunge
- Q6 It is relatively unimportant to investors what reporting method is used by a company, so long as they are assured that it is followed every year.
- (a) conclusively (b) consistently
(c) constantly (d) cooperatively
- Q7 In 1934, the U.S. Congress created the Securities and Commission (SEC), giving it the authority to prescribe the methods used in preparing financial statements.
- (a) Earnings (b) Economic
(c) Evaluation (d) Exchange

- Q8 In 1938, Congress permitted companies to use a new method, *lifo*, for income tax purposes.
- (a) inclusive (b) introductory
(c) inventory (d) investment
- Q9 In 1939, the AIA recommended the phrasing, "present fairly in conformity with generally accepted accounting principles" in the standard form of the report.
- (a) auditor's (b) financial
(c) management (d) stockholders'
- Q10 The P & L monograph of 1940 promulgated the "..... principle", which places primary emphasis on the correspondence of costs with the revenues that they produce.
- (a) alignment (b) approximation
(c) concord (d) matching

EBOOK SOS

Wherever You Go

Đề thi 100. Internal Communications (Giao tiếp nội bộ)

- Q1 According to the Government Communication Network (GCN), a plan for internal communications should be into every communication strategy.
- (a) initiated (b) integrated
(c) interwoven (d) involved
- Q2 Winning the support of internal can be as important as reaching key external audiences, and will be vital to the success of your communication programme.
- (a) jobholders (b) placeholders
(c) stakeholders (d) stockholders

- Q3 Internal communications need exactly the same kind of analysis and strategy as external communications: there will be distinct audience groups who should be, and the same processes of information collection and insight generation apply to internal as to external groups.
- (a) sectioned (b) segmented
(c) segregated (d) sequestered
- Q4 Far from being the poor of external communication, internal communication performs a crucial role within government.
- (a) neighbor (b) offspring (c) relative (d) sibling
- Q5 By staff with the departmental vision and values so that they can apply them in their day-to-day work, it creates a culture that does two things: it improves policy delivery and it increases the chance of meeting departmental objectives.
- (a) endearing (b) engaging
(c) inducing (d) inoculating
- Q6 Organisations that have a strong communications function frequently those that don't; private sector companies that communicate effectively have a 19.4 per cent higher market premium than companies that do not.
- (a) outperform (b) outrank (c) overdo (d) overrule
- Q7 As with external communications, it is not enough to have a tactical approach; every department should have an internal communications strategy that is developed, implemented and monitored according to industry practice and the needs of staff.
- (a) best (b) in (c) made (d) style

Q8 Printed or online surveys might be your first port of when it comes to understanding communication needs within your department.

- (a) action (b) call (c) entry (d) resort

Q9 Before selecting a research method, produce a that sets out clear objectives and explains what you are trying to achieve.

- (a) brief (b) draft (c) mission (d) portfolio

Q10 You might also need to set up a different dialogue with each team within your department to take on cultural differences.

- (a) board (b) other (c) serious (d) viewing

